The following is the report on Campus Crime and Security for The Ohio State University at Marion and the Marion Technical College for the 2014 calendar year. Also included in this report is the information on campus crime for Columbus State Community College/ The Ohio State University at Marion at the Delaware Campus.
Introduction
This information is provided by the Marion Campus Public Safety Office as part of a shared commitment to safety on the Marion Campus and in compliance with the Student Right to Know and the Crime Awareness and Campus Security Act of 1990 – renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in 1998.

For more information on the safety programs outlined in this document, please refer to the office or department listed. Policies and information within this report may be applicable to both institutions; may be specific to OSUM; or may be specific to MTC. Additionally, policies and information may be different for the Delaware Center, which although located in Delaware County, is considered part of OSUM. Policies and information should be considered generally applicable unless designated as specific to one institution or location.

In the interest of your safety, Marion Technical College (MTC) and The Ohio State University at Marion (OSUM) hope you will become familiar with this material. Additional copies of this report, as well as additional safety and security information, can be obtained at the Marion Campus Public Safety Office, located in Morrill Hall, Room 140; or you may call 740-725-6300. Information is accessible on-line at the following website: https://osumarion.osu.edu/student-life/campus-safety.html; or by choosing the public safety links on the OSUM and MTC home pages.

The Marion Campus
The Marion Campus is a commuter campus – comprised of eight buildings – located on approximately 180 acres and shared by two autonomous institutions. OSUM and MTC jointly operate all parking lots, the library, student activities and maintenance facilities; and contract with vendors to operate the bookstore (Barnes and Noble) and vending services (AVI Food Systems). There are over 5,000 students, faculty, staff and visitors regularly using Marion Campus facilities and grounds; and the campus is host to numerous special events throughout the year.

Marion Campus Public Safety
OSUM, in cooperation with The Ohio State University (Columbus), and MTC, employ one full time police officer [Public Safety Supervisor] assigned to the Marion Campus. The position is that of a fully sworn OSU police officer, working under the authority of The Ohio State University Department of Public Safety, University Police Division. The Ohio State University – Marion Campus and Marion Technical College have entered into an agreement that outlines public safety responsibilities on the campus and provides that officers from The Ohio State University
Police Division will investigate crimes and provide police services on the campus. The Marion Campus officer is empowered to use investigative authority on reasonable suspicion of crime, to search and arrest as authorized by law, and to use reasonable and necessary force to enforce laws and protect property on all Marion Campus lands and as provided by any mutual aid compacts established with other jurisdictions. The officer’s oath of office is a personal commitment to the rule of law and constitutional limitations of police authority. The officer assigned to Marion Campus performs the same duties and has the same authority as police officers in Ohio cities. All reported crimes are evaluated and investigations conducted to determine the responsible party. The Marion Campus officer enforces laws regulating underage drinking, use of controlled substances, weapons, and all other incidents requiring police assistance.

The public safety office does not maintain 24 hour – 7 day/week coverage. The Ohio State Highway Patrol and Marion County Sheriff’s Office (MCSO) has jurisdiction on The OSU Marion Campus and has the authority to investigate crimes on the campus in addition to those that are investigated by the OSU Police Department. In 2015 The Ohio State University Police Division and the Marion County Sheriff’s Office entered into an agreement through a Memorandum of Understanding between both agencies that give The Ohio State University Police the authority to investigate crimes off campus within Marion County. In addition, Marion Campus utilizes the MCSO as a contact for emergency services when the public safety supervisor is not available to respond. The OSU officer is dispatched by the Marion County Sheriff’s Office and The Ohio State University Division of Police. When the Marion Campus officer is not on duty, sheriff deputies are sent in his place and will handle incidents consistent with MCSO policies and procedures. MCSO reports all after-hour incidents to the Marion Campus officer for necessary follow-up; or may elect to call the Marion Campus officer in for duty under specific circumstances. As an added measure of safety and security to those utilizing the Marion Campus during the evening hours, Marion Campus contracts with the Marion County Sheriff’s Office to provide one deputy, Monday through Thursday, until evening classes conclude. The Ohio State Highway Patrol and the OSU Division of Police are additional law enforcement, safety and security resources utilized by the Marion Campus.

**Marion Campus Emergency Numbers**

<table>
<thead>
<tr>
<th>From OSU Extensions</th>
<th>From MTC Extensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency</td>
<td>9-1-1</td>
</tr>
<tr>
<td>Non-Emergency</td>
<td>6+5+6300</td>
</tr>
<tr>
<td>Marion Campus Public Safety</td>
<td>740-725-6300 (non-emergency)</td>
</tr>
<tr>
<td>Marion County Sheriff's Office</td>
<td>740-382-8244 (non-emergency)</td>
</tr>
<tr>
<td>Marion Township Fire Department</td>
<td>740-387-5404 (non-emergency)</td>
</tr>
<tr>
<td>Ohio State Highway Patrol (Marion Post)</td>
<td>740-383-2181 (non-emergency)</td>
</tr>
</tbody>
</table>
# Campus and Community Resource Listings

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ohio State University at Marion</td>
<td>740-389-6786</td>
</tr>
<tr>
<td>Marion Technical College</td>
<td>740-389-4636</td>
</tr>
<tr>
<td>Marion Campus Student Activities Center</td>
<td>740-725-6206</td>
</tr>
<tr>
<td>OSUM/CSCC</td>
<td>614-247-9001</td>
</tr>
<tr>
<td>OSU Counseling and Consultation Services</td>
<td>614-292-5766</td>
</tr>
<tr>
<td>OSU Student Assistance Program</td>
<td>740-725-6359</td>
</tr>
<tr>
<td>MTC Student Resource Center</td>
<td>740-389-4636 ext. 200</td>
</tr>
<tr>
<td>Safety Escort Service</td>
<td>740-725-6300</td>
</tr>
<tr>
<td>Marion Campus Facilities/Building Maintenance</td>
<td>740-725-6276</td>
</tr>
<tr>
<td>OSU Faculty and Staff Assistance Program</td>
<td>614-293-2422</td>
</tr>
<tr>
<td>Marion Area Counseling Services</td>
<td>740-387-5210</td>
</tr>
<tr>
<td>Alcoholics Anonymous (Contact Care Line)</td>
<td>740-383-2273</td>
</tr>
<tr>
<td>HELP LINE (Contact Care Line)</td>
<td>740-383-CARE</td>
</tr>
<tr>
<td>American Crisis Pregnancy Hotline</td>
<td>800-672-2296</td>
</tr>
<tr>
<td>Ohio Coalition on Sexual Assault</td>
<td>614-268-3322</td>
</tr>
<tr>
<td>Action Ohio Coalition for Battered Women</td>
<td>614-221-1255</td>
</tr>
<tr>
<td>Ohio Domestic Violence Network</td>
<td>800-934-9840</td>
</tr>
<tr>
<td>Ohio Victim Witness Association</td>
<td>614-387-4401</td>
</tr>
</tbody>
</table>

**Websites**

- [http://osumarion.osu.edu/](http://osumarion.osu.edu/) - For Ohio State/Marion and Delaware Center information
- [www.mtc.edu](http://www.mtc.edu) - For Marion Technical College information
- [http://osumarion.osu.edu/police/](http://osumarion.osu.edu/police/) - For Marion Campus Public Safety
- [www.ps.ohio-state.edu/](http://www.ps.ohio-state.edu/) - For The Ohio State University (Columbus) University Police
Safety and Crime Prevention Resources/Information
The Marion Campus Public Safety Office is part of; and has direct reporting lines to The Ohio State University Department of Public Safety – University Police Division. Although distance separates the two, many programs offered on the Columbus Campus can still be of benefit to faculty, staff, and students attending the Marion Campus. In some cases, programs or services may be available to Marion Technical College faculty, staff, and students as well. For information on any of the programs listed, please contact Marion Campus Public Safety.

Travel Safety
A travel safety initiative for Ohio State University faculty, students, and staff that may be traveling, especially to another country, provides information regarding safety and security concerns while en route and at your planned destination. A list of common things to consider and consular information sheets on the specific country you are visiting, if traveling internationally, can be obtained through Ohio State University Security and Fire Prevention Services. With online access to the various security databases, current specific area information is also available.

OSU Security and Fire Prevention Services 614-292-7677
OSU Student Life Risk Assessment 614-292-9334

This program also provides an emergency 24-hour contact number for faculty, students, and staff traveling abroad. Contact Security Services at the number above or visit the OSU Public Safety website at www.ps.ohio-state.edu/usps/travel_security/.

Emergency Notification & Procedures
The Department of Public Safety assumes the role of issuing emergency notifications to the campus community. As defined, an emergency notification is the process of immediately notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

The Ohio State University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system or systems, unless issuing a notification will, in the professional judgment of responsible authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

Emergency notifications may be initiated by the Assistant Vice-President of Public Safety, Director of Emergency Management, Chief of Police, Deputy Chief of Police, Director of Communications & Central Alarm Center, Director of Security & Protective Services or the Director of IT & Management Information Services, or in the case of an incident on a regional campus the regional campus Public Safety Supervisor.
The process of issuing an emergency notification begins by confirming there is a significant emergency or dangerous situation. Public Safety personnel verify information about a potential significant emergency or dangerous situation. This occurs by collecting and assimilating information from firsthand accounts, from uniformed officers in the field, and through the use of surveillance technologies such as alarm systems. Alarm systems are monitored by the Department of Public Safety 24 hours a day, 7 days a week. In some locations, cameras can be reviewed in the event of an emergency.

In some circumstances, other OSU departments or local, state, or federal agencies may notify the Department of Public Safety of a possible emergency and may provide information or guidance to be used in verifying whether a significant emergency or dangerous situation exists. For example, the Marion County Health Department will determine whether there is an outbreak of serious illness. OSU may contact or be contacted by external law enforcement agencies, emergency management agencies, public health agencies, or other agencies with expertise in the type of situation affecting the campus; these departments or agencies may provide assistance and guidance in confirming the presence of an emergency or dangerous situation. OSU departments that become aware that an emergency or dangerous situation may affect the campus will contact the Department of Public Safety to report the incident.

Upon learning that an emergency or dangerous situation may exist, dispatch or other Public Safety personnel contact leadership within the Department of Public Safety to pass along specific information about the situation. Department of Public Safety leadership will confirm whether an emergency or dangerous situation involving an immediate threat to the health of students or employees is occurring on the campus and if an emergency is confirmed, will begin the process of issuing an emergency notification. As part of this process, Public Safety leadership will determine the event’s significance and the populations it may impact.

The Department of Public Safety is responsible for determining the content of an emergency notification; the content of a notification is determined based on the circumstances and the manner in which the situation is impacting campus. The content of the notification message is designed to provide instruction to the OSU/MTC community that promotes the safety and well-being of those impacted. At times, messages may simply contain information about an area of campus to avoid. At other times, messages may have specific protective action recommendations or information about the nature of the incident itself. A message may be directed to the entire campus community or to specific areas or segments of the campus depending on the nature of the incident.

Upon determination of the notifications content, systems utilized to transmit emergency notifications are selected and activated to deliver the desired content relating to the emergency onto the end user within the OSU/MTC community. These systems are described beginning on page 10.
Delivery of an emergency notification may occur within minutes of the initial confirmation of a significant emergency or dangerous situation depending upon the time of day, the methods chosen to disseminate information, and the successful activation and performance of technologies used to issue notifications.

**To report an emergency or dangerous situation, call 9-1-1.**

Once the Marion Campus Public Safety Supervisor is aware of an emergency situation, response agencies such as Police, Fire, or a Health Department can initiate a response and, if appropriate, Public Safety can begin the process of notifying our campus community. The Public Safety Supervisor will immediately notify Public Safety at the Columbus Campus.

Before or while the Public Safety Supervisor is being notified of a potential emergency or dangerous situation, OSU or Marion County S.O. dispatch personnel will notify first responders and will request their assistance at the scene. First responders called to a scene are typically the OSU Public Safety Supervisor or deputies from the Marion County Sheriff’s Office. However, depending on the nature of the incident, other OSU departments or other local, state, or federal agencies could be involved in responding to the incident. The Public Safety Supervisor will work in cooperation with these agencies to manage the incident.

**General Information**

In the event of an emergency the Department of Public Safety will determine the appropriate emergency notification systems to be used to deliver the emergency notification message to the campus community. OSU/MTC may use any or all communication resources to disseminate information depending on the nature of the emergency and the surrounding circumstances.

Information pertaining to incidents and emergencies on campus will be disseminated to the larger public via media organizations through OSU University Communications or through MTC leadership or individuals involved in emergency response on campus as designated by the Assistant Vice-President of Public Safety.

Based on the circumstances involved in the emergency or dangerous situation, the Department of Public Safety will develop a notification designed to aid in protecting individuals from harm, in preventing an incident from escalating into a larger or more complex emergency, and in preserving and maintaining law enforcement and other public safety operations.

**Built –In Environment Security**

The Marion Campus implements numerous safety precautions on the campus grounds. Buildings such as the Center for Workforce Development (MTC) are located on non-campus/leased property. Every effort is made to ensure that the same; or similar safety precautions are offered at these locations.
Extensive lighting is found throughout the campus and continual efforts are made to implement additional or improved lighting. There are over 120 security cameras on the campus that monitor and record activities in all buildings, in the parking lots and on the grounds. Public Safety works closely with facilities and maintenance to address safety concerns through environmental design. The Marion Campus building/grounds maintenance staff, who are required to wear uniforms with identifying insignia, are responsible for maintenance, safety and security of buildings and grounds, to include lighting and tree trimming. If necessary, campus crime reports are used to identify problem areas on campus. When classes are in session on the Marion Campus, most buildings are open from 7:00 a.m. until the last evening class lets out (usually no later than 10:30 p.m.) – Monday through Friday. Similar hours are maintained at the Delaware Center. When the campus is closed, all buildings are locked and may be opened only by authorized personnel. No established campus or non-campus residence halls are operated by the Marion Campus.

**Crime Prevention**

In an effort to maintain consistency in service, Marion Campus Public Safety utilizes a community policing philosophy – identical in nature to that of the police division on Columbus Campus – with the goals of: 1) establishing positive contacts with the campus community; 2) identifying real and/or perceived problems that exist in the campus community; and 3) developing programs which aid in the resolution of identified problems. Marion Campus Public Safety uses various modes of transportation to patrol the campus, including a marked patrol car, golf cart and foot patrols. Student Safety also assists in crime patrols and contacts the police officer if any type of suspicious activity is observed.

The Marion Campus police officer also works closely with other agencies to provide off campus crime preventions and information services. In 2014 the OSU Police assisted in providing ALICE training to the Marion City Schools and provides the same type of training to all campus employees.

**Courtesy Phones**

There are no pay phones on the Marion Campus, but most buildings have a courtesy phone that can be used for local calls, non-emergency calls, or 9-1-1 emergency calls. 9-1-1 calls are routed to the Marion County Sheriff's Office and dispatchers send the appropriate first responders. Emergency numbers are posted at each of the courtesy phone locations. Phone locations are as follows:

<table>
<thead>
<tr>
<th>Building</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morrill Hall</td>
<td>Southeast hall/adjacent to lounge/vending area</td>
</tr>
<tr>
<td>Technical Education Center</td>
<td>Directly across from room 108</td>
</tr>
<tr>
<td>Library Classroom Building</td>
<td>Main entrance rotunda area</td>
</tr>
<tr>
<td>Alber Student Center</td>
<td>Outside at northwest entrance</td>
</tr>
<tr>
<td>Maynard Hall</td>
<td>1st Floor across from elevator</td>
</tr>
<tr>
<td>Center/Workforce Development</td>
<td>Main entrance foyer</td>
</tr>
<tr>
<td>Health Technologies Building</td>
<td>Next to the auditorium entrance</td>
</tr>
<tr>
<td>Maintenance/Receiving Building</td>
<td>NO COURTESY PHONE</td>
</tr>
</tbody>
</table>
Sexual Assault Survivor’s Rights
The OSU Police Division developed and implemented a “Sexual Assault Survivor’s Rights” program, designed to protect the rights of survivors of sexual assault; and serve as a road map to empower and inform survivors of sexual assault. Marion Campus Public Safety has adopted the “Survivor’s Rights Guarantee” and developed a “Sexual Assault Services Checklist” suitable to the Marion area.

Personal Responsibility – Crime Awareness/Prevention
In spite of the Marion Campus’ small city location and relatively smaller physical size, crime does occur. Members of the campus community are encouraged to be aware of their surroundings/situation at all times; and to be responsible for their own, as well as others, personal safety. Continual efforts are made to ensure the safety of the campus community by having grounds that are well lit, patrolled and traveled. The Marion Campus publishes crime statistics annually; and maintains a daily crime log, so that students, faculty, staff and visitors can be aware of the potential for crime. We subscribe to the philosophy that publicizing crime and campus safety information will only help make the campus safer. Similarly, we subscribe to the philosophy that an alert, well educated campus is a safer campus. Consequently, many campus departments are involved with keeping a safe campus environment. Marion Campus Public Safety provides information at student orientation sessions for both MTC and OSUM; and has developed safety presentations for use in new student orientation classes (OSUM required course).

Safety Escort Services
Marion Campus Public Safety provides safety escort service for students, faculty, staff and visitors on the Marion Campus. Uniformed personnel from Marion Campus Public Safety or the Marion County Sheriff’s Office are available to walk (or in some cases drive) persons to and from on-campus destinations. The service is free to any faculty, staff or visitor and only requires users to show a valid form of identification (i.e. MTC or OSUM identification card, driver’s license, etc.). For additional details on this program, or to arrange a safety escort, contact Marion Campus Public Safety at 740-725-6300. Changes in hours of operation or procedures for use will be made available to the campus community when necessary.

The Marion Campus Safety Escort Service is available by calling 740-725-6300 (option 1) and requesting an officer. The service is available during the following times:

Fall Semester: Mon.-Thurs. 5:00 p.m. to 10:15 p.m.  Friday until 5:00 p.m.
Spring Semester: Mon.-Thurs. 5:00 p.m. to 10:15 p.m.  Friday until 5:00 p.m.
Summer Semester: Mon.-Thurs. 6:00 p.m. to 10:15 p.m.  Friday until 4:30 p.m.

Note: Emergency situations may exist where a member of the campus community finds it necessary to request assistance from law enforcement. In such instances, requests for assistance need not fall within listed hours. Call 9-1-1 for emergency assistance.
Student Security
Marion Campus Public Safety will, when possible employ Student Security personnel who are responsible for identifying and advising law enforcement of observed criminal or suspicious activity and/or potential safety issues. Student Security personnel will receive training through the Marion Campus Public Safety Office/OSU Department of Public Safety in diversity, criminal law, first aid/CPR, video surveillance monitoring and will be provided with means to communicate directly with police communications.

Emergency Management
Marion Campus Public Safety has developed and implemented emergency management plans that are consistent in design and function with that of OSU Emergency Management – Columbus Campus. All Marion Campus buildings contain building evacuation maps and “Emergency Procedure Handbooks”. The handbooks are tabbed for easy access to emergency information specific to different circumstances such as fire, tornado, acts of violence, etc. Additionally, Marion Campus Public Safety has developed building evacuation plans – specific to each building with designated coordinators and evacuation personnel. These plans all coincide with the Marion Campus Emergency Operations and Evacuation Plan (EOEP).

Emergency Notifications
An important part of the emergency management plan is making notification to the campus community in times of emergency. Marion Campus Public Safety maintains a list of authorized personnel to activate the “Buckeye Alert” system through OSU Department of Public Safety. Buckeye Alert is a tool that can notify thousands of people in minutes via text/voice messages on their cell phones. Emergency messages will only be sent to the Marion Campus community if public safety officials determine that the campus community needs to take immediate action to preserve their personal safety. Additional, redundant methods of communicating in an emergency include email, campus web pages, campus phone notification and local radio/news media.

All OSU Marion students and staff/faculty are highly encouraged to register for Buckeye Alert. If they have provided a cell phone number to the university capable of receiving text messages they will automatically be entered into the Buckeye Alert System. Students, faculty and staff also have the ability to register up to 2 additional cell phone numbers to receive text message notifications. These additional phone numbers can belong to parents, spouses, or anyone else they wish to include in the text message notifications. For more information go to www.buckeyealert.osu.edu.

MTC students, staff and faculty are encouraged to provide a cell phone number to MTC to be added to the Buckeye Alert System. If a cell phone number is provided, it will automatically be added to the Buckeye Alert System.
Students attending the CSCC/OSUM campus are notified of any campus emergency via the RAVE emergency notification system utilized by CSCC. This system is similar to the Buckeye Alert System; however it notifies students of any emergencies on or near the CSCC/OSUM Delaware campus. For information on being placed on the RAVE notification list go to https://www.getrave.com/login/cscc

**Bulk E-Mail Alerts**
A mass e-mail can be sent to everyone who has an e-mail account on the OSUM or MTC system.

**OSUM and MTC Website**
An emergency message can be posted on the front page of the OSUM and MTC website. While the websites are not designed to be the primary notification method, many individuals rely solely upon this method for communications. OSU Emergency Management can also utilize its webpage to provide information and updates to the campus community.

**WOSU Radio 820 AM**
WOSU radio is an OSU affiliated radio station that can be used to relay emergency messages during an emergency. This method can be accessed through OSU University Relations.

The OSU Department of Public Safety (DPS) will communicate and coordinate the message or warnings needed with University Relations.

**Social Networking**
Social networking websites offer the opportunity to reach out to members of our community during an emergency in a manner that interfaces with the modern trends of communicating.

OSU Emergency Management and the OSU Division of Police maintain social networking websites via Twitter and Facebook to provide immediate emergency information. Links to these sites may be found by accessing the OSU Department of Public Safety's main webpage at OSU, and clicking on the Facebook or Twitter link provided on the front page.

**Media Outlets: TV, Radio, Print**
The OSU Department of Public Safety (DPS), in collaboration with OSU University Relations, will provide advisories to the media through a formal media advisory, a news release, or in response to media inquiries.

Once the activation of mass communication system is initiated and the public becomes aware of a situation occurring at the OSUM/MTC campus, the media often begins to inquire about the nature of the emergency.

OSUM/MTC will provide relevant information to the media to help insure that the campus community and the public are informed about the emergency.
**Emergency Evacuations**

To protect our campus population from the effects of emergencies, protective action recommendations or evacuation instructions may be issued by the Department of Public Safety, the Public Safety Supervisor, or other emergency response authorities (e.g., Marion County Sheriff’s Office). These instructions may order evacuations for individual buildings or regions of campus, or they could be campus wide.

If an evacuation of the entire OSUM/MTC campus is ordered by public safety officials, it is important to follow evacuation instructions disseminated through the communication systems used to inform the campus of an emergency. It is likely that traffic routes may be altered, that some areas of campus may already be inaccessible, and that travel off-campus may require the use of public transportation or other arrangements.

It is important to remember that evacuations are issued only if the safety and well being of the OSUM/MTC community is at serious risk. OSUM/MTC asks that you work together and assist each other during evacuations, and that you follow all instructions and guidance from campus officials and first responders.

Building-specific evacuation procedures vary by building. We encourage all individuals on campus to familiarize themselves with evacuation procedures in the buildings they occupy.

Specific evacuation information can be obtained from posted procedures located in each building, or by requesting a copy from the Public Safety office.

If assistance is required to learn more about building-specific evacuation procedures, please contact the OSUM/MTC Public Safety Office.

**Testing and Exercises**

Exercises designed to test OSUM/MTC’s emergency procedures and preparedness are conducted at least annually and may be conducted in the form of a drill, tabletop, functional, or full scale exercise. The OSUM/MTC Public Safety office will document a description of each exercise as well as the date and time of the exercise and information about whether the test was announced or unannounced.

In 2014 the OSU/MTC Campus conducted a tabletop exercise on campus security involving an active shooting incident. In addition to the Ohio State University Police Division those participating included the Marion County Sheriff’s Office, Marion City Police Department, Ohio State Highway Patrol, Marion Township and Marion City Fire Departments, the Marion County EMA and the Marion Campus Business and Facility Departments.

Testing of the Buckeye Alert system typically occurs bi-annually, but may occur at more frequent intervals at the discretion of OSU Department of Public Safety. All emergency response and evacuation procedures are publicized prior to any announced or unannounced emergency tests.
Office of Student Affairs/Codes of Conduct
Student Conduct and Code of Conduct matters are handled by respective offices for the The Ohio State University at Marion (OSUM) and Marion Technical College (MTC).

OSUM
At OSUM, the Director of Student Affairs oversees judicial and Code of Student Conduct matters. In addition to facilitating the judicial process, this office provides information on student discipline, judicial hearings, appeals, grievance procedures, and academic misconduct concerns.

Students attending OSUM are subject to the same Code of Student Conduct as those attending the Columbus Campus. The purpose of the OSU discipline system is to promote student development by addressing behaviors that are inconsistent with community standards and expectations, as defined by the Code of Student Conduct. The OSUM Director of Student Affairs is responsible for facilitating fair and impartial hearings regarding alleged violations of the Code and, when appropriate, administering or recommending proactive and educational sanctions.

OSUM Student Affairs often coordinates with other campus offices in an effort to serve students to the fullest extent. Students are encouraged to communicate individual concerns they have, including alcohol or drug dependency, mental or emotional wellness, or potential legal issues to the OSUM Student Affairs Office. When appropriate, referrals will be made to other OSUM offices; or established local resources in an effort to best serve students.

Whenever persons witness what appears to be criminal activity or violations of OSU/OSUM rules under the Code, they are encouraged to report this to the Marion Campus Public Safety Office – as it is the police’s role to be the primary campus investigative authority for such matters. Persons may contact the Student Affairs Office, which may conduct an investigation or contact Marion Campus Public Safety for an investigation of the matter. If the violation is not criminal in nature it may only be investigated by Student Conduct. When apprised of activities by recognized student organizations that allegedly are in violation of the Code of Student Conduct (including criminal activity), the Student Affairs Office may initiate disciplinary proceedings against the student organization and/or its members. If deemed appropriate by the Student Affairs Office, a hearing may occur to determine if any violations of the Code have taken place. The OSUM Student Affairs Office is located at 1461 Mount Vernon Ave. (Marion, OH) – Maynard Hall, Room 100 and can be reached by calling 740-725-6273. The OSU Code of Student Conduct may be found by accessing the appropriate link on the Marion Campus Student Life web page.

https://osumarion.osu.edu/student-life/polices-and-resources/code-of-student-conduct.html

Currently there are no recognized off-campus student organizations.
Students attending CSCC/OSUM fall under the OSU Code of Student Conduct unless they are dually registered. If a student is dually registered, they may be investigated and disciplined by either institution.

**MTC**
At MTC, the Vice President of Student Services oversees judicial and code of conduct matters in coordination with the Director of the Student Resource Center. In addition to facilitating the judicial process, this office provides information on student discipline, judicial hearings, appeals, grievance procedures, and academic misconduct concerns.

The MTC Student Handbook outlines general expectations of students (pg. 1), general safety and security information (pgs. 39-40); and College Regulations and Codes (pgs. 26-27). As stated in the Student Handbook, MTC is committed to creating learning experiences that add value to students’ lives while fostering intellectual, social, emotional, and developmental growth. These experiences will occur in an environment that is supportive and conducive to learning. In this community of learners, MTC celebrates individual differences for their unique contributions to the whole. Furthermore, the rights of the individual are balanced with the responsibilities each person has to the College community.

MTC students are encouraged to communicate individual concerns they have, including alcohol or drug dependency, mental or emotional wellness, or potential legal issues to the Student Services Office. When appropriate, referrals will be made to other MTC offices; or established local resources in an effort to best serve students.

Whenever persons witness what appears to be criminal activity or violations of MTC rules under the College Regulations and Codes, they are encouraged to report this to the Marion Campus Public Safety Office – as it is the police’s role to be the primary campus investigative authority for such matters. Persons may contact the Student Services Office, which may conduct an investigation or contact Marion Campus Public Safety for an investigation of the matter. The MTC Student Services Office – Vice President – is located at 1467 Mount Vernon Ave. (Marion, OH) – Technical Education Center, Room 176 and can be reached by calling 740-389-4636. The MTC Student Resource Center (SRC) is also located in the Technical Education Center, Room 183 and can be reached at the same number. The MTC Student Handbook, which contains detailed information on the College Regulations and Codes, may be obtained from the MTC admissions office.

**Policies for Reporting Crimes/Preparing Annual Reports/Confidential Reporting**

**Reporting Crime**
All persons are strongly encouraged to accurately and promptly report crime to the police. Crimes occurring on the Marion Campus should be reported to the Marion Campus Public Safety Office/OSU Police by calling 9-1-1 (emergency) or 740-725-6300 (non-emergency). Depending on the time of day, either the Marion Campus Police Officer; or a deputy from
the Marion County Sheriff’s Office will respond. Crimes occurring off campus should be reported to the proper authorities in that jurisdiction.

| Marion County | Marion County Sheriff’s Office | 911 (emergency) |
| City of Marion | Marion City Police | 911 (emergency) |
| | | 740-382-8244 (non-emergency) |
| | | 740-387-2525 (non-emergency) |

Under Ohio law, persons who have knowledge of a felony (a victim of or witness to the crime) are required to report the crime to the police (Ohio Revised Code §2921.22). Failure to report a crime may itself be a crime.

At OSUM information on criminal behavior may be reported to the offices of the Dean and Director, Director of Student Affairs, Director of Admissions, Director of Human Resources and the Athletics Director. At MTC, information on criminal behavior may be reported to the offices of the President, Vice President for Student Services, Director of the Student Resource Center, Director of Financial Aid Services, Director of Human Resources and Director of Admissions Counseling. Both OSUM and MTC strongly encourage crime victims to report all criminal activity to police/Marion Campus Public Safety.

Confidentiality
Ohio's public records law (Ohio Revised Code §149.43) does not permit OSUM or MTC to promise confidentiality to those who report crimes to anyone except counselors at counseling sessions or, under certain circumstances, to a physician or nurse at a hospital or medical facility. Some off-campus reports also may be legally confidential (e.g. reports to clergy or health care professionals).

Reports that are confidential by law will not be reported to Marion Campus Public Safety for inclusion in the annual crime statistics report. Because of the requirements of public records laws; and counselor, medical professional and clerical confidentiality, OSUM and MTC do not have policies that permit confidential reporting of crimes to these individuals for inclusion in the annual crime statistics report.

The university understands that reporting a crime may involve disclosing sensitive information. Subject to Ohio public records law, the university will use and disseminate such information consistent with the need to conduct an appropriate investigation, to provide assistance and resources to crime victims, to perform other appropriate university functions, and as required by law. However, because of the requirements of public records laws, university does not have a policy that permits confidential reporting of crimes for inclusion in the annual crime statistics report. The university will not include personally identifying information about crime victims or other necessary parties in this report or other Clery Act disclosures.
Preparing Annual Reports

Crimes that are reported to the following individuals or offices will be included in the annual crime statistics report:

Marion Campus Public Safety (Marion Campus)
Marion County Sheriff's Office (Marion Campus)
CSCC Police Department (CSCC/OSUM Campus)
Delaware County Sheriff's Office (CSCC/OSUM)
Ohio State Highway Patrol (OSHP)
Dean and Director (OSUM)
Director of Student Affairs (OSUM)
Director of Admissions (OSUM)
Director of Human Resources (OSUM)
Office of the President (MTC)
Vice President for Student Services (MTC)
Director of the Student Resource Center (MTC)
Director of Financial Aid Services (MTC)
Director of Human Resources (MTC)
Director of Admissions Counseling (MTC)

The Annual Campus Safety and Security Report is the result of the efforts of many people on the Marion Campus, Delaware Center and within those areas surrounding our different campus locations. Each year the offices and individuals listed above provide information for inclusion in the annual report. No formal police report is required for a crime to be included in the statistics. Marion Campus Public Safety is responsible for preparing the report. Every effort is taken to ensure that all persons required to report do so, and that statistics are as accurate and complete as possible. Information included in the annual report is reviewed for accuracy, completeness and readability. For questions or concerns regarding any of the statistics and information in this report, contact Marion Campus Public Safety at 740-725-6300.

Title IX Coordinator

The Ohio State University Marion utilizes the Title IX coordinator at the Columbus campus. Title IX is a federal law that prohibits discrimination based on sex. This may include acts of sexual harassment, sexual violence, stalking, dating violence, domestic violence, or gender-based harassment. The Title IX Coordinator is the designated university office with primary responsibility for coordinating the university's compliance with Title IX. This includes providing leadership for Title IX activities; providing consultation, education and training; and helping to ensure the university responds appropriately, effectively and equitably to Title IX issues. For more information, visit titleix.osu.edu or contact the Title IX Coordinator. The Title IX coordinators serving the Marion Campus are:
Marion Campus – 2015 Annual Campus Safety and Security Report  
The Ohio State University at Marion (OSUM) & Marion Technical College (MTC)

- Kellie Brennan, Compliance Director and Title IX/Clery Coordinator: 614-247-5838, 1534 N. High St. in the South Campus Gateway, titleix@osu.edu or brennan.241@osu.edu;
- Justin Moses, Director of Student Conduct and Deputy Title IX Coordinator for Students: 614-292-0748, 550 Lincoln Tower, moses.73@osu.edu;
- Shawn Jackson, Director of Student Life OSU Marion: 1461 Mt. Vernon Ave. Marion, Ohio; 740-725-6219, jackson.368@osu.edu
- Brenda Feasel, Director of Human Resources and Title IX Coordinator for Marion Technical College: 1467 Mt. Vernon Ave. Marion, Ohio 740-389-4636 ext. 289. feaselb@mtc.edu

Campus Sex Crime Prevention Act Information
The responsibility for tracking persons in Ohio who have been designated as Sex Offenders is assigned to the Sheriff's Office of the various counties. The following websites contain information regarding registered sex offenders for geographic areas covered by this report.

Marion County:  http://www.sheriffalerts.com/cap_main.php?office=53963
Delaware County:  http://www.sheriffalerts.com/cap_main.php?office=53920

Reporting Sexual Assault, Relationship Violence and Stalking
Survivors of sexual assault, domestic violence, dating violence, and stalking are strongly encouraged to report the offense to the police. To report an offense to the University Police Division (non-emergency), please call 614-292-2121 or (740) 725-6300. To report an offense to the Marion County Sheriff’s Office please call (740) 382-8244.

Reporting an assault to Marion Campus Public Safety, other law enforcement agencies, or campus security authorities (listed above) does not require the filing of criminal charges, but it does allow all support systems to be put in place for the survivor. Reporting is best done as soon as possible after the assault, but it may be done at any time. Students can make their report to any campus security authority, including, but not limited to Marion Campus Public Safety, local law enforcement, Student Affairs Office (OSUM), Student Resource Center and/or Student Services Office (MTC), Advisors to recognized student organizations (OSUM/MTC) and Athletic Director/Coaches (OSUM/MTC). The College (MTC) or University (OSUM) will assist students who report sexual assault in obtaining medical support and information regarding available legal and judicial resources, as well as counseling and support services. OSUM or MTC will also assist students in notifying the University Police or other local police if the student requests the assistance of law enforcement. If requested by the survivor, and if reasonably available through the respective institutions, OSUM and MTC are obligated to assist the survivor in changing his/her academic situation after the alleged assault.

Students who choose to notify police should be aware of the importance of the immediacy of reporting the incident and the importance of preserving physical evidence at the assault scene, as well as on the person assaulted. The gathering of physical evidence can provide important evidence and support of criminal charges leading to a successful prosecution or protection order.
Students reporting an immediate assault should be accompanied to a health care facility of their choice to allow for collection of evidence and treatment. If a sexual assault victim chooses to report the incident days, weeks, or even months after the assault, important support systems are still available and can be arranged; however, criminal investigations are much more difficult.

Sexual assaults, for which individuals seek medical treatment, must be reported to the appropriate police agency by health care officials. However, as noted above, students are not required to criminally prosecute the case or file a police report, unless the sexual assault survivor is a minor.

Students who are survivors of sexual assault have the right to initiate a criminal investigation of an assailant as well as bring charges through the College Disciplinary Process (MTC); or University Judicial System (OSUM). Survivors will be assisted in learning about the options for reporting sexual assault to the College (MTC) or University (OSUM); as well as reporting the sexual assault to Marion Campus Public Safety.

Due to the lack of on-campus housing at OSU Marion, the University is not able to provide a change in a students living arrangement after an alleged sexual assault.
In addition to legal and disciplinary/judicial action, the victim of a sexual assault may consider retaining a private attorney for the purpose of filing a civil action for the recovery of damages. To ensure fairness, both the accused and accuser may (summary):

Have an individual of their choice present to advise or support him/her. The advisor may only provide support and counsel and may not actively participate, unless clarification is needed as determined by the hearing officer or panel.

Submit written statements and request witnesses on their behalf. The University or College reserves the right to question witnesses.

During the hearing, both the accused and accuser shall be given the opportunity to testify and present evidence. The accused and accuser may direct questions at the witnesses through the panel chair. The accuser has the right to provide a statement of impact to the hearing officer or hearing panel.

Be provided with the hearing outcome as soon as practicable by the hearing panel or hearing officer. If an accused student is found in violation and appeals the outcome, the accuser will be notified of the pending appeal and its final outcome which would include suspension, expulsion and/or criminal charges. Compliance with this provision does not violate the Family Educational Rights and Privacy Act (FERPA).

Sexual Assault Response Network of Central Ohio - SARNCO
The Sexual Assault Response Network of Central Ohio (SARNCO) offers a 24-hour Rape Helpline that can provide callers with emotional support, sexual assault information, and
community referrals. The Helpline number is 614-267-7020. SARNCO also provides rape patient advocates in the emergency departments of Grant/Riverside Hospitals. For additional information about SARNCO, call the business line at 614-566-5847.

**Sexual Assault Nurse Examiners - SANE**

Sexual Assault Nurse Examiners (SANE) are available through Marion General Hospital to provide comfort and support to sexual assault victims. Additionally, SANE personnel have received specialty training in conducting forensic examinations; and can provide evidence and testimony if the case goes to trial. For immediate or emergency situations (24-hours a day), SANE can be contacted by going to Marion General Hospital, located at 1000 McKinley Park Drive, Marion, Ohio; or by calling the Marion General Hospital emergency room at 740-383-8500 (ask for SANE). For less immediate situations or for questions, SANE maintains a business line – 740-383-8677.

**Programs to Prevent Dating Violence, Domestic Violence, Sexual Assault, Assault, And Stalking**

The Ohio State University prohibits crimes of dating violence, domestic violence, sexual assault and stalking. The following definitions apply to all members of the University community, vendors, and visitors under University Policy 1.15.

Consent - Permission that is clear, knowing, voluntary, and expressed prior to engaging in and during an act. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

A. Consent to any one form of sexual activity cannot automatically imply consent to any other forms of sexual activity.
B. Consent may be withdrawn at any time.
C. Previous relationships or prior consent cannot imply consent to future sexual acts; this includes “blanket” consent (i.e., permission in advance for any/all actions at a later time/place).
D. Consent cannot be given by an individual who one knows to be – or based on the circumstances should reasonably have known to be – substantially impaired (e.g., by alcohol or other drug use, unconsciousness or blackout, etc.).

1. Substantial impairment is a state when an individual cannot make rational, reasonable decisions because she/he lacks the capacity to give knowing consent (e.g., to understand the “who, what, when, where, why, or how” of their sexual interaction).
2. This policy also covers individuals whose impairment results from other physical or mental conditions including mental disability, sleep, involuntary physical restraint, or from the consumption of alcohol or other drugs.
3. Use of alcohol or other drugs will never function as a defense for any behavior that violates this policy.
E. An individual cannot consent who has been compelled by force, threat of force, or deception; that is unaware that the act is being committed; or who is coerced by a supervisory or disciplinary authority.

Dating Violence - Violence by an individual who has been in a romantic or intimate relationship with the complainant. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

Domestic Violence - Asserted violent misdemeanor and felony offense committed by the complainant’s current or former spouse, current or former cohabitant, and individual similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

Relationship Violence - Dating violence, domestic violence, and stalking.

Sexual Assault - Non-consensual sexual contact and non-consensual sexual intercourse. All such acts of sexual assault are forms of sexual violence, and therefore sexual misconduct.

Sexual Violence - Sexual acts perpetrated against an individual’s will or when an individual is incapable of giving consent. All such acts of sexual violence are forms of sexual misconduct.

Sexual Misconduct - Conduct of a sexual nature or conduct based on sex or gender that is nonconsensual or has the purpose or effect of threatening, intimidating, or coercing a person. Is a form of sex- and gender-based discrimination. Includes sexual harassment, sexual violence, and relationship violence.

Stalking - A course of conduct directed at a specific individual that would cause a reasonable person to fear for her, his, or others’ safety, or to suffer substantial emotional distress.

The Ohio State University is committed to educating the community, including all incoming students and new employees, on domestic violence, dating violence, sexual assault, and stalking, through a variety of primary prevention programs and ongoing awareness campaigns. Beginning in Fall 2015, the University will offer online training modules to all employees and students, to promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. These modules include safe and positive options for bystander intervention, risk reduction information, procedures victims should follow to make a report, confidentiality information, on and off-campus resources, victim support options, disciplinary procedures, and possible sanctions and protective measures the institution may impose following a final determination of an institutional disciplinary procedure. In addition to these primary prevention educational modules, the University offers a variety of instructor-led training to students and employees on issues of sexual and relationship violence.
Off-Campus and Commuter Student Engagement
Each year, this office provides materials and speakers on a variety of issues of interest to students living off campus, including information about personal safety and crime prevention. For further information, call 614-292-0100 or go to offcampus.osu.edu. Various programs are also coordinated with Undergraduate Student Government.

Sexual Violence Consultation Team
The Sexual Violence Consultation Team (SVCT) meets regularly (typically biweekly) to ensure a strong and coordinated response to all reports of sexual violence. The SVCT consists of the university’s Title IX Coordinator, The Ohio State University Police Division, Sexual Violence Support Coordinator in Student Life Student Advocacy, Counseling and Consultation Service, Student Health Services, Office of Legal Affairs, Student Conduct, University Housing, and others. The SVCT ensures proper coordination of efforts in areas including student discipline, law enforcement, survivor support services, education, and prevention.

Sexual Violence Committee
The Sexual Violence Committee (SVC) is a group of students, Student Life and University Compliance staff, University Police, faculty and community partners striving to address the issue of sexual violence at The Ohio State University. Charged by the Vice President of Student Life, the SVC’s mission is to foster a safe and respectful climate through prevention and a coordinated community response to sexual violence. For more information about the SVC, visit go.osu.edu/svc.

Consultation and Assessment Teams (CAT)
The Consultation and Assessment Team (CAT) is an informal consultation team of Ohio State Marion and Marion Technical College whose goal is to help students to be successful by ensuring a safe and healthy campus learning environment.

In order to ensure a safe environment for all, consultation meetings are held at the request of OSU students, faculty, or staff, who are concerned about a student’s behavior that may be dangerous to self or others or is extremely disruptive.

The following link contains information on the OSU Marion CAT and how to contact CAT members.

https://osumarion.osu.edu/student-life/counseling-services/cat

PROTECTIVE MEASURES
The university will provide student and employee survivors with written notification of the survivor’s rights and about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for survivors both on-campus and in the community, whether the offense occurred on or off campus. Protective measures issued by the university might include residence hall room changes, course changes, or "No Contact" directives. Interim suspension of a student may be available when the university has reasonable cause to
believe that the student’s presence on university premises or at a university-related or registered student organization activity poses a significant risk of substantial harm to the safety or security of themselves, others, or to property. Similarly, employees may be placed on administrative leave with pay when the Office of Human Resources determines that the health or safety of any staff member or of any person or property entrusted to the staff member’s care could be adversely affected or during an administrative investigation. Student Conduct and Human Resources investigators collaborate closely with other university departments, including Residence Life, Student Advocacy, Counseling & Consultation Service, Employee Assistance Program, and University Police, to connect students and employees to the appropriate sources of other remedies or protective measures. Interim measures taken during an investigation of a complaint of sexual misconduct should minimize the burden on the complainant. Sexual Violence Support Coordinators, SARNCO, and University Police may also assist individuals in obtaining orders of protection through the appropriate criminal or civil court. The university will also provide written notification about options for, available assistance in, and how to request changes in academic, transportation, and working situations as well as protective measures, if so requested by the survivor and if such accommodations are reasonably available, regardless of whether the survivor chooses to report the crime to campus police or local law enforcement. If requested by the survivor, and if reasonably available, the university will assist the survivor in changing his/her academic situation after the alleged assault. The Student Advocacy Center, Shawn Jackson the Title IX Coordinator for OSU Marion, or Deputy Coordinators, can, upon request, assist the survivor with exploring options to address these concerns. Options may include, but are not limited to, academic/financial aid guidance and discussion of options, assistance in withdrawing from classes or adjusting academic schedule, transitioning the survivor into another residence facility, or emergency housing. The university will not disclose accommodations or protective measures provided to a survivor unless doing so would impair the ability to provide the accommodations or protective measures.

For survivors who choose to notify the police, it is important to know the immediacy of reporting the incident and the importance of preserving physical evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order at the crime scene as well as on the survivor. In cases of sexual assault, within the first 96 hours of an assault is the best time for evidence to be collected. Under certain circumstances, it may be collected after this time frame. If possible, a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal examination. The gathering of physical evidence can provide important evidence and support of criminal charges leading to a successful prosecution; however, cases may be also reported without physical evidence.

Students or employees who are reporting an immediate assault should be accompanied to a health care facility of their choice to allow for collection of evidence and treatment. If a sexual assault survivor chooses to report the incident days, weeks, or even months after the assault, important support systems are still available and can be arranged; however, criminal investigations become much more difficult.
Disciplinary and Judicial Procedures

OSUM
University Disciplinary Procedures Regarding cases of alleged dating violence, domestic violence, sexual assault, or stalking

FILING A COMPLAINT
Victims ("Complainants") of dating violence, domestic violence, sexual assault or stalking may file a complaint with the Title IX Coordinator or Deputy Coordinators in Student Conduct and University Human Resource. The OSUM Student Affairs Office is located at 1461 Mount Vernon Ave. (Marion, OH) – Maynard Hall, Room 100 and can be reached by calling 740-725-6273. Human resources is located in Maynard Hall, Room 250 or may be reached by calling 740-725-6227. Additionally, Judicial Procedures are outlined in detail in the Code of Student Conduct – found at the following link http://studentconduct.osu.edu. Student Conduct will investigate when the alleged perpetrator is an Ohio State student ("Alleged"), and University Human Resources will investigate when the alleged perpetrator is a university employee. Contact information may be found at titleix.osu.edu.

INVESTIGATION
The university will provide a prompt, fair, and impartial process from the initial investigation to the final result, and will treat the complainant with respect before, during, and after the investigation. The investigator will interview the complainant and the alleged and any pertinent witnesses. The investigator will also review police or other reports and collect relevant, available evidence. The entire process will be consistent with the university’s published policies and will be transparent to the complainant and the alleged. The investigator will provide both parties with timely notice of meetings at which they may be present and both parties will be provided with equal access to case materials. Investigations are conducted using the preponderance of the evidence standard. A typical investigation will take approximately 60 calendar days following receipt of the complaint. This will vary depending on the complexity of the investigation and the severity and extent of the alleged sexual misconduct. When in an individual case the following timeframes cannot be met for legitimate reasons, the parties will be informed when and why they will not be met.
The 60 calendar day timeframe refers to the entire investigation process, which includes and is not limited to:
a. Initiating the investigation including contacting the complainant for an intake interview (7 days);
b. Conducting the fact-finding investigation (33 days);
c. Holding a hearing or engaging in another decision-making process to determine whether a policy violation has occurred (10 days); and
d. Determining what actions the university will take to eliminate the hostile environment, prevent its recurrence, and remedy its discriminatory effects, including imposing sanctions against the accused and providing remedies for the complainant and university community, as appropriate, and issuing written notice of the finding of the investigation (10 days).
Other factors may affect one or more parts of that timeframe, including and not limited to, the complexity, severity, and extent of the alleged sexual misconduct. The process may be extended if necessary due to illness, holidays, unavailability of parties or witnesses, complexity of the case, or competing demands on investigators or decision makers.

**ADVISOR**

An individual of the complainant's and accused's choice may accompany them at the initial interview and subsequently, as appropriate, so long as that person is not potentially a party or witness in the case. The support person is not provided documentation on the investigation or allowed to interject during the investigation interview. If a support person is determined to be unreasonably interfering with the meeting or proceeding, she or he may be asked to leave.

**RESOLUTION IN STUDENT CONDUCT INVESTIGATIONS**

The investigator will decide whether to issue charges for violations of the Code of Student Conduct. If charges are issued, the hearing officer will notify both the alleged and the complainant. The alleged will have two business days to respond to the charges and has three choices. The alleged can accept responsibility. In this instance, the hearing officer will consider appropriate sanctions for the violation. In so doing, the hearing officer will consider all of the material brought forth in the investigation, including statements from the complainant on the impact the violation has had on their life an educational experience. The investigator will decide whether to issue charges for violations of the Code of Student Conduct. If charges are issued, the hearing officer will notify both the alleged and the complainant. The alleged will have two business days to respond to the charges and has three choices. The alleged can accept responsibility and request an Administrative Decision, deny responsibility and request an Administrative Hearing before a University Hearing Officer, or deny responsibility and request a hearing before the University Conduct Board. In this instance, the hearing officer will consider appropriate sanctions for the violation. In so doing, the hearing officer will consider all of the material brought forth in the investigation, including statements from the complainant on the impact the violation has had on their life an educational experience.

**Sanctions**

Available sanctions include separation from the university. Dismissal is a permanent separation. A separation for any limited period of time (typically measured in years of academic terms) is called a suspension. A separation from the university ends the student’s enrollment at the university and bans the sanctioned student from campus. Other available sanctions less than separation include probation, a heightened state of warning, and a formal reprimand. Probation and formal reprimands are rarely given in cases involving allegations of sexual violence. Additionally, when a student is sanctioned to a term of suspension or probation, additional sanctions, referred to as educational sanctions, may be imposed. These sanctions may include behavioral assessments, workshops, community service or other instructive experiences. Complainants are promptly notified of the sanctions imposed. Both parties have the right to appeal sanctions on the ground that the sanctions given are grossly disproportionate to the violation.
Hearings
A student charged with violating the Code of Student Conduct can decide not to accept responsibility and elect a hearing to resolve the charge. The Code provides for two types of hearing and the alleged chooses which type. The first is an Administrative Hearing. The second is a University Conduct Board Hearing. Both hearings are informal in nature. The legal rules of evidence do not apply, and the standard of proof is the preponderance of the evidence standard. The difference between the two hearing types is who hears and decides the case. In an Administrative Hearing, the case is heard by a hearing officer from Student Conduct. Typically the case is assigned to a different hearing officer than the one who conducted the investigation. In a University Conduct Board Hearing, the case is heard by a board made up of students, staff, and faculty. The students are appointed through different student government organizations. Staff and faculty are appointed by the Vice President of Student Life.
Both complainants and alleged students participate equally in the hearing process and may have an advisor of their choice present. Should one party desire it, the complainant and alleged shall be in separate rooms connected by video and audio during the hearing. Both parties are able to question witnesses, but questions to each other must be directed through the hearing officer or board coordinator.

Appeals
Once a result is determined by the hearing officer or board, Student Conduct promptly communicates simultaneously, in writing, to both parties: the outcome of the disciplinary hearing, the institution's appeal procedures, any change to the results before they are final, and when the results become final. Both parties may appeal the outcome. Appeals are heard by the Vice President for Student Life or her/his designee. When the Vice President issues a decision on an appeal, notice is promptly provided to both parties.

Disclosure of Results of Disciplinary Proceedings
Upon request, the university will disclose the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of any crime of violence or a non-forcible sex offense (i.e. statutory rape, incest) to the alleged victim or next of kin, if the victim is deceased.

RESOLUTION IN UNIVERSITY HUMAN RESOURCES INVESTIGATIONS
In cases of misconduct by an employee, the investigator will prepare a written case report that typically provides a summary of facts, analysis, findings, and recommended corrective actions. This report is shared, in writing, with the complainant and accused at the conclusion of the investigation. Corrective actions may be taken pursuant to the Corrective Action and Involuntary Termination policy, Student Employment policy, and/or the Rules of the University Faculty 3335-5-04. Potential corrective actions include coaching, training, development plans, reduction in supervisory duties and leadership responsibilities, changes in salary, termination, and other appropriate remedial measures. In the event that a record of such corrective action will become a part of the accused's personnel records, prior notice will be given. Corrective action may also be taken against any individual with a duty to report under this policy who fails to report an incident of sexual misconduct in a manner consistent with the provisions of this policy. In cases involving employees subject
to collective bargaining agreements or the Faculty 3335-5-04 process, parties will retain all rights afforded under applicable laws such as Title IX.

**TRAINING & CONFLICT OF INTEREST**

All employees, staff, and students involved in an investigation or hearing are trained annually on issues related to dating violence, domestic violence, sexual assault and stalking, as well as proper hearing procedure that protects victim safety and promotes accountability. An investigating hearing officer, administrative hearing officer, university conduct board member or board coordinator will remove him or herself from any proceeding in which a conflict of interest or bias exists against either the complainant or the alleged.

**MTC**

Any student, registered student organization, faculty, and/or staff member may file charges with the Brenda Feasel, the Title IX Coordinator, against any other student, registered student organization, faculty; or staff member. A list of actions, which is not intended to be all inclusive, is contained within the MTC Student Handbook. This reference can be found on pages 26-27.

The procedures for Disciplinary Action, Appeals and Student Grievances/Complaints are outlined in this College Regulations and Codes Section; as well as Disciplinary Sanctions and Records of Student Complaints.

The Title IX Coordinator’s office is located in the Technical Education Center, Room 108C at 1467 Mount Vernon Ave. (Marion, OH) and can be reached by calling 740-389-4636 ext. 289.

Additional information for MTC’s Title IX may be found at:

http://www.mtc.edu/titleix/

**Timely Warning Policy**

Timely Warnings, called “Public Safety Notices”, are provided to heighten safety awareness by giving students, faculty and staff notification of crimes that occur only on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus (please see page 54 of this report for definitions of these property classifications) and are considered by Ohio State to present a serious or continuing threat to students and employees.

Hate Crime Alerts are a subset of Public Safety Notices. A Hate Crime Alert will be issued when a hate or bias-related incident that presents a serious or continuing threat to students and employees occurs on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus. Hate Crime Alerts may also
be issued when the University Police Division determines issuance is appropriate to 
heighten safety awareness after a hate or bias-related incident or series of incident occurs.
Ohio State University Police are responsible for preparing a Public Safety Notice when a 
crime is reported to or brought to the attention of The Ohio State University Police Division 
and that crime represents a continuing threat to the safety of students and employees.
Information for alerts may also come from other law enforcement agencies or other offices. 
While every attempt will be made to distribute the alert as soon as possible after an 
incident or series of incidents is reported, the release will occur after a determination is 
made that the crime(s) represents a continuing threat to students and employees and is 
subject to the availability of accurate facts concerning the incident(s).

Information about criminal incidents is reviewed on a case-by-case basis to determine 
whether those incidents represent a serious or continuing threat to students and 
employees. Incidents will be reviewed based on the nature of the crime, the facts of the 
"case and the information known to the University Police Division.

Criminal suspects are often unknown to the victims. However, in the instance of a violent 
crime occurring between two individuals who know each other, University Police will look 
at each instance to determine if the suspect poses a continued threat to the campus 
community and issue a warning when necessary.

Public Safety Notices also seek information that may lead to arrest and conviction of the 
offender when violent crimes against persons or major crimes against property have been 
reported to the police and may contain crime prevention tips and safety information. 
The University Police Division makes every effort to properly classify a criminal incident 
when issuing a Public Safety Notice. However, upon further analysis and investigation, it 
may be determined that incidents for which Public Safety Notices are issued do not fall 
within the definitions of reportable crimes included in this report, and therefore, some 
incidents for which Public Safety Notices are issued may not be included in the crime 
statistics provided by this report.

**Timely Warning Procedure**
The Ohio State University Police Division will prepare a Public Safety Notice when a report 
is received of a violent crime against a person or a particularly threatening crime against 
property that represents a continuing threat to the safety of students, faculty and staff. 
Notices may be issued for such crimes that occur within the Clery reporting geography - on 
campus property, non-campus property, or on public property immediately adjacent to an 
accessible from campus. Public Safety Notices are sequentially numbered, beginning 
January 1 of each year, and provide details of the crime, a description of the suspect if 
known, information on whom to contact about the investigation, and often, crime 
prevention tips. Public Safety Notices do not include the names of crime victims. 
Information that may be included in Public safety Notices:

- A succinct statement of the incident.
- Possible connection to previous incidents, if applicable.
• Physical description of the suspect, if available.
• Photo or composite drawing of the suspect, if available.
• Date and time the bulletin was released.
• Other relevant and important information about the crime(s)
• Actions taken by Public Safety officials in response to the crime(s)
• Information on crime prevention, personal safety or other community safety resources.

The University Police Division may not include some known information in a Public Safety Notice if providing that information could risk compromising law enforcement efforts. Additionally, Public Safety Notices may be updated if new or more accurate information becomes available to the Police Division.

Public Safety Notices are distributed by emails sent to all osu.edu email addresses, which are accessible and available to all students, faculty, and staff. These emails are drafted by Ohio State’s Police Division and are distributed by Ohio State’s Department of Public Safety. In some circumstances, the Police Division may distribute fliers to appropriate university departments to be posted in affected areas of campus. While several local media outlets receive Public Safety Notices through the subscription service discussed below, the Police Division may also contact the media directly to distribute information about criminal incidents in some situations.

Public Safety Notices may also be viewed at dps.osu.edu/police/psn. In addition to the emails sent to all students, staff, the University Police Division offers a free service that sends an email update to any email address when a Public Safety Notice is issued. Please visit dps.osu.edu/police/psn to subscribe to this service.

Please note that Public Safety Notices are a separate and distinct process from the emergency notification text messaging alerts provided by the Buckeye Alert System. For more information about Buckeye Alert text messaging alerts, please see page 19 of this report, or visit http://www.buckeyealert.osu.edu/

Safety Tips and Awareness
The Marion Campus Public Safety Office is available to assist students, staff and faculty with safety and security needs, as well as provide individual assistance, group presentations, or other crime prevention programs/security assistance to the campus community. OSUM provides students with appropriate safety, awareness and crime prevention training during new student orientations and through a required University Survey Course (USAS 100). MTC provides this information during new student orientations. Most public safety information provided at orientations or other programs is available on the Marion Campus Public Safety web page. The web page can be accessed directly at: https://osumarion.osu.edu/student-life/campus-safety.html, or by clicking the public safety link on either the OSUM or MTC home pages.
Marion Campus Public Safety works closely with other appropriate departments from OSUM and MTC; and with other community resources to provide current information for these programs. Additionally, Marion Campus Public Safety maintains a close working relationship with the Marion County Sheriff’s Office (MCSO). MCSO is contracted to provide evening law enforcement services at the Marion Campus (Mon. through Thurs. only). Students, Faculty, Staff and visitors to the Marion Campus and Delaware Center locations are urged to do their part in maintaining a safe campus environment.

Below are some safety tips for increasing personal safety both on and off campus:

✓ Report crime or suspicious behavior immediately
✓ If you feel uncomfortable in a situation, leave as soon as possible
✓ Always plan the safest route to your destination
✓ Let others know where you are going and when you expect to return
✓ Walk with a companion whenever possible
✓ If walking alone, walk with confidence to show you are aware and in control
✓ Be aware of your surroundings and take note of potential danger areas/hiding spots
✓ Utilize well lit, well traveled routes
✓ If you have a cell phone, ensure it is charged & programmed with emergency numbers
✓ Have vehicle keys ready in advance when approaching your vehicle
✓ Use the campus safety escort service when available; or use 9-1-1 if you are directly in fear for your safety
✓ Secure your auto/belongings at all times. DO NOT leave unsecured property unattended
✓ Avoid carrying large amounts of cash
✓ Consider carrying a small, readily available high intensity flashlight
✓ Always lock vehicle doors – even when driving
✓ Park in well lighted areas and remove valuables from sight
✓ Be familiar with campus emergency procedures

Alcohol Policies
For information on university policies or rules related to alcohol and drug abuse, please see The Ohio State University Code of Student Conduct: studentlife.osu.edu/pdfs/csc_12-31-07.pdf, The Ohio State University Policy on Alcohol and Other Drugs at studentlife.osu.edu/pdfs/osu-policy-on-alcohol.pdf and the Office of Human Resources Policy 7.30, Drug-Free Workplace: hr.osu.edu/policy/policy730.pdf.

OSUM
The Ohio State University is a dynamic learning environment. Its students, faculty, staff and guests interact in a wide variety of intellectual and social activities that extend outside of the classroom. We value and promote an alcohol-free environment, but we recognize alcoholic beverages may be available at some of these campus activities. Such activities are consistent with the University’s cultural values when they foster moderations and safety in alcohol consumption.
The University prohibits the illegal use of alcohol and complies fully with federal, state and local regulations regarding the sale, possession, and consumption of alcoholic beverages. All members of the Marion Campus community, including Delaware Center, are held responsible for their behavior and for respecting the rights of others. The University is committed to providing the community with education regarding high risk alcohol use and to making health-enhancing experiences a priority.

**Regulations Governing Alcoholic Beverages**

The use of alcoholic beverages is prohibited on the premises of The Ohio State University at Marion unless:

- a. Written approval for a special event is obtained from the Office of Business and Finance, and specific guidelines for alcohol use are issued.
- b. It occurs in University premises licensed to sell alcohol (not applicable to OSUM)
- c. A special exception exists, such as for medical or research use, or as noted below

When alcohol is present at an event, strict controls must be enforced in order to prevent underage drinking.

Possession and consumption of alcohol in Marion Campus parking lots; or other outdoor areas are subject to state and local laws and regulations. Police, Sheriff and Liquor Control Agents may patrol these areas and enforce applicable laws.

Alcoholic beverages may be served within designated areas on the Marion Campus under regulations (a) or (b) above. No thermos bottles, coolers, bottles, cans, or other containers of any type may be brought into the designated area; or into athletic facilities.

Funds allocated to student organizations from the Council on Student Affairs’ Student Activity Fund or otherwise from the University may not be used to purchase alcoholic beverages. Funds collected through an organization’s voluntary dues, donations, or fund raising may be used to purchase alcoholic beverages if the purchase and use of those beverages is otherwise in accordance with this policy and the state and local laws.

University departments purchasing alcoholic beverages must comply with the University Expenditures Policy. Individual departments may implement additional policies relating to the use and/or promotion of alcohol within their facilities that are otherwise in accordance with this policy and the state and local laws.

**Planning Events That Involve Alcohol on the Marion Campus**

If planning a University event that involves serving alcohol outside of a licensed premise, University approval must be obtained at least two weeks before the event.

If planning an event that involves serving alcohol where there will be charges for anything, such as for a reception, conference registration, food, etc., a permit from the Department of Liquor Control may be necessary; and this requires a significantly longer application process. These requests should be submitted at least four weeks before the event.
Alcohol approval requests must be made in writing to the Contracts Administrator, Office of Legal Affairs, 1590 North High Street – Suite 500, and contain all of the information outlined at the following web site: [http://legal.osu.edu/legaltopics.php](http://legal.osu.edu/legaltopics.php).

The Contracts Administrator will then forward the information on to the Office of Business and Finance, assist with completing the appropriate application if a state permit is necessary, and issue the final decision.

Individuals or organizations sponsoring events where alcoholic beverages are available must provide a safe and secure environment, and follow reasonable risk management procedures. In order to ensure that there is adequate security at the event, the OSUM Office of Community Relations; or Business Office must also be contacted at least three weeks before the event. Community Relations can be reached at 740-725-6340; the Business Office at 740-725-6150. There should be a primary purpose for a gathering other than the availability of alcohol, and alcohol should not be used as an inducement to participate in a campus event.

A campus event should not include alcohol if the majority of the participants at the event are students under the legal drinking age in Ohio.

Soft drinks or other alternative beverages such as punch, fruit drinks, and other non-alcoholic beverages should be available in the same location and be featured as prominently as the alcoholic beverages during the entire time alcoholic beverages are being served. Food and/or snacks should also be prominently displayed and available during the entire event.

No campus social event involving alcoholic beverages can include games of chance or any activity where alcohol is consumed as part of a competition, such as drinking games or chugging contests.

**Promoting University Events That Involve Alcohol**

The University does not permit advertising in its public spaces that directly promotes the use of alcohol or tobacco. This applies both to events and activities directly organized or sponsored by the University, as well as to events sponsored by others who may be leasing, renting, or using University facilities.

Subject to administrative restrictions, events organized by non-university organizations on University premises may display the corporate names of alcohol-related sponsors, as long as the consumption of alcohol is not promoted.

Advertising should focus on the purpose or theme of the event and not on the availability of alcohol in ways that imply drinking is the focus, such as “all the beer you can drink.”

Promotional materials, including advertisements for college events, should not make reference to or include pictures of alcoholic beverages or the name of alcohol distributors.
Cups and other items with alcohol symbols on them cannot be displayed along with University trademarks or logos.

**Policy Violations**

Any student, faculty, or staff member found to be in violation of federal, state, and/or local law, or who violates the University's alcohol and other drug policies, is subject to University disciplinary procedures and/or referral to the appropriate authorities for legal prosecution. Disciplinary sanctions include, but are not limited to, written warnings, loss of privileges, probation, participation in an alcohol or other drug resistance or rehabilitation program, suspension, and/or dismissal. Sanctions may also apply to registered student organizations and to off-campus conduct involving activities sponsored or authorized by the University.

If alcohol violations occur, the following system may be utilized:

a. Students are subject to appropriate discipline by the Office of Student Affairs, as outlined in the Student Code of Conduct

b. Faculty may be disciplined under Faculty Rule 3335-5-04

c. Staff members are subject to appropriate disciplinary actions described in the University’s Operating Manual

**Legal Requirements**

Under state laws and local ordinances pertaining to alcohol, it generally is a crime to:

1. **Underage Drinking**
   a. Purchase, order, pay for, or share the cost of alcohol if you are under 21
   b. Possess alcohol if you are under 21
   c. Consume alcohol if you are under 21, unless it is provided by and consumed in the presence of your parent, legal guardian, or adult spouse
   d. Sell alcohol to, buy alcohol for, or furnish alcohol to anyone under 21 – even in your own home, apartment, or residence hall room
   e. Allow anyone under 21 to remain in your home, apartment, or residence hall room, or in other property that you own or occupy, while possessing or consuming alcohol

2. **False Identification**
   a. Show or give false information about your name, age, or other identification to purchase or obtain alcohol if you are under 21
   b. Provide false information about the name, age or other identification of another person under 21 to purchase or obtain alcohol for that person

3. **Open Containers**
   a. Have an open container of alcohol in your possession in any unlicensed public place
   b. Have an open container of alcohol in your possession while driving or riding in or on a motor vehicle
c. Have an open container of alcohol in your possession while in or on a motor vehicle that is parked in or on a highway, street, or other place open to the public for parking

d. An “open container” is any holder or receptacle that allows open access to alcohol, including any bottle, can, or similar container on which the original seal has been broken. A bottle, can, or similar container that has been recapped or re-corked is still considered to be “open” for purposes of these statutes

4. Transportation
   a. Consume alcohol while in a motor vehicle
   b. Drive while under the influence of alcohol. If you are under 21, you are considered to be driving under the influence if your blood alcohol level is .02 or higher

5. Disorderly Conduct
   a. Engage in conduct that offends, inconveniences, annoys, or alarms others or that poses a risk of physical harm to yourself, to others, or to property while you are voluntarily intoxicated

6. Alcohol Sales
   a. Hold an event at which alcohol is sold, or an event at which alcohol is provided without charge but there is an entrance fee, cover charge, or other fee, without an appropriate permit. Information on how to obtain a temporary liquor permit is available from the Ohio Division of Liquor Control by phone at 614-644-2360; and on the web at http://www.com.ohio.gov/liqr/docs/liqr_TemporaryPermits.pdf.

Violation of these laws may also be a violation of Ohio State’s Code of Student Conduct and could result in civil liability.

This information is provided as a general summary of the major applicable laws. While it is believed to be accurate as of January 2011, keep in mind that laws frequently are amended and reinterpreted, that the application of law to specific situations generally requires an analysis of all of the facts and circumstances, and that this information therefore should not be substituted for specific legal advice.

**MTC**
The Marion Technical College Regulations and Codes states: Use, possession, or distribution of illegal drugs or alcohol on college premises, college-related premises, or at a college function is prohibited, except as authorized by law and college policies.

The College prohibits the illegal use of alcohol and complies fully with federal, state and local regulations regarding the sale, possession, and consumption of alcoholic beverages.
All members of the Marion Campus community are held responsible for their behavior and for respecting the rights of others.

The MTC Student Services Office makes information regarding alcohol awareness available to students, including videos, films, guest lectures, and literature. Referral information is also provided to individuals as needed. Information regarding laws, rules and regulations regarding drug and alcohol use are covered with each student during orientation and also in the student handbook provided to each student.

**Drug-Free Policy**

**OSUM**

Unlawful possession, use, production, distribution, or sale of alcohol or other drugs by any faculty, staff, or student is prohibited on university property or as any part of university activities. This general policy statement is derived from two different sources:

1) The Ohio State University Code of Student Conduct

2) The Ohio State University Drug-Free Workplace Policy 7.30.
   [http://hr.osu.edu/policy/policy730.pdf](http://hr.osu.edu/policy/policy730.pdf)

This policy is created to comply with the Drug-Free School and Communities Act Amendments of 1989 (Public Law 101-226), which requires that the university show it has adopted and implemented a program to prevent the illicit use of drugs and the abuse of alcohol by faculty, staff, and students; and to set forth the standards to provide a community setting that is safe, healthy, and productive for all faculty, staff, and students of the Ohio State University. The Marion Campus distributes this policy annually throughout the campus community. Included is information about referral and treatment, applicable laws and sanctions, and current assessments of possible health risks.

**Internal Sanctions**

Any student, faculty, or staff member who violates the university’s drug-free policy shall be subject to university disciplinary procedures. Students shall be subject to appropriate discipline through the Office of Student Affairs, in accord with the Student Code of Conduct. Staff shall be disciplined under the university’s operating manual, and faculty under faculty rule 3335-5-04. Such procedures may include the satisfactory participation in an alcohol or other drug assistance or rehabilitation program. Sanctions will be in compliance with the collective bargaining agreements where applicable. Violation of this policy may also lead to referral for prosecution to the appropriate local, state and/or federal authorities. Faculty or staff who are convicted of any criminal drug statute violation occurring in the workplace and are employed by the university at the time of the conviction must notify the appropriate office (Academic Affairs for faculty; Human Resources for staff) within five (5) days of the conviction.
External Sanctions
Unlawful possession, use, manufacture, sale, or distribution of alcohol or illicit drugs may lead to referral to the appropriate federal, state and/or local authorities for prosecution. Depending on the nature of the offense, it may be categorized as a misdemeanor or a felony and may be punished by fine and/or imprisonment.

Federal law prohibits the trafficking and illegal possession of controlled substances (See 21 USC, Sections 811 and 844). Depending on the amount, first offense maximum penalties for trafficking marijuana range from five years imprisonment and a fine of $250,000 to imprisonment for life and a fine of $4 million. Depending on the amount, first offense maximum penalties for trafficking schedule I and II controlled substances (methamphetamine, heroin, cocaine, cocaine base, PCP, LSD, fentanyl analogue) range from five years to life imprisonment and maximum fines range from $2-$4 million. First offense penalties for the illegal possession of a controlled substance range from up to one year in prison and a fine of at least $1,000, but not more than $250,000; or both.

The State of Ohio, Marion County, or the City of Marion may impose penalties for trafficking and illegal possession or use of controlled substances. State and local penalties for trafficking illicit drugs include fines that range from $1,000 to $50,000 and mandatory jail sentences that range from six months to 10 years. Illegal use or possession of a controlled substance or drug paraphernalia may warrant fines ranging from $100 to $5,000 and jail sentences ranging from 30 days to 10 years, depending on the amount and substance possessed. Violations may also lead to forfeiture of personal and real property and the denial of federal benefits such as grants, contracts, and student loans.

The State of Ohio, Marion County, or the City of Marion may impose a wide variety of penalties for alcohol-related offenses. For example, a first driving while intoxicated offense may be punished by mandatory imprisonment for at least three consecutive days and a fine ranging from $375 to $1,000. Subsequent offenses lead to increased sanctions. Illegal purchase, possession, use, or sale of intoxicating liquor by a minor may be punished by fines ranging from $25 to $1,000 and up to six months in jail, depending on the circumstances.

Referral and Treatment
To ensure the most effective implementation of this program, the university supports the following concepts:

Alcohol or other drug dependence is a disease that can be successfully treated

Specific steps will be taken for referral of persons at risk for alcohol and other drug problems to the appropriate resources for assessment and treatment:
- University Faculty and Staff Assistance Programs
- Counseling and Consultation Services
- Student Health Services
- Community drug/alcohol treatment centers
Faculty, staff, and students are warned that treatment is not a refuge from disciplinary action; and dependency problems that do not respond to treatment may ultimately result in appropriate disciplinary action. Disciplinary actions may be held in abeyance pending the conclusion of a treatment program and may be mitigated by the results of such a program.

The university supports follow-up monitoring and encouragement of the individual to follow through with the treatment plan. Deferred sanctions may be applied if the individual is uncooperative or fails to make improvements.

**Parental Notification Guidelines for Alcohol and Controlled Substance Violations**

These guidelines have been developed in response to the Higher Education Amendments of 1998. These amendments created an exception to the Family Educational Rights and Privacy Act (FERPA), thus enabling universities to notify parents or legal guardians, under certain circumstances, of a student’s use or possession of alcohol or a controlled substance while under the age of twenty-one. This change supports the practice of The Ohio State University of establishing a collaborative partnership with parents and actively involving them, when appropriate, in addressing student behavior as it relates to alcohol and drugs.

Notification of parents is done when the university believes it will help the student. When practicable, conversations normally are held with the student before contact is made with parents, in an effort to determine whether such contact is the best course of action. Generally, the university contacts parents in an effort to provide support for student’s physical health and safety, academic success, and personal development. Factors that are considered when deciding to contact parents may include, but are not limited to:

- A situation in which a student has received medical attention
- The occurrence of an arrest and consequent criminal charges
- A major disruption to the university’s educational mission
- Substantial harm caused to other students
- Significant property damage

Contacts are made, if possible, by a personal appointment with parents or by phone. Written communication is used only when other attempts to contact parents have failed. The goal is to develop a partnership between the university and the parents for the good of the student. Parent contacts are not to be viewed as a “disciplinary sanction”, but rather as a positive engagement of the broadest possible resources to help a student succeed in his/her educational endeavor. Parents are encouraged to discuss the situation with their son or daughter. Questions or concerns regarding these guidelines should be directed to Marion Campus Public Safety, 1465 Mount Vernon Avenue, Morrill Hall – Room 140, Marion, Ohio, 43302, 740-725-6300; or OSUM Student Affairs, 1461 Mount Vernon Avenue, Maynard Hall – Room 100, Marion, Ohio, 740-725-6111.
### Assessments of Possible Health Risks Associated with Drug Use/Abuse

<table>
<thead>
<tr>
<th>Type of Drug (generic effects)</th>
<th>Name</th>
<th>Possible Effects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stimulants speed up action of the central nervous system.</td>
<td>Amphetamines (speed, uppers, pep pills, bennies)</td>
<td>Hallucinations may occur. Tolerance, psychological and sometimes physical dependence can develop. Continued high doses can cause heart problems, malnutrition, and death.</td>
</tr>
<tr>
<td>Cocaine (coke, snow, crack, rock – legally classified as a narcotic)</td>
<td>Confusion, depression, and hallucinations may occur. Tolerance and physical dependence can develop. Effects are unpredictable – convulsions, coma and death are possible. Smoking may cause lesions in lungs.</td>
<td></td>
</tr>
<tr>
<td>Depressants relax the central nervous system.</td>
<td>Barbiturates (barbs, good balls, downers, blues) Tranquilizers</td>
<td>Confusion, loss of coordination, etc., may occur. Tolerance and physical and psychological dependence can develop. An overdose can cause coma and/or death. Depressants taken in combinations or with alcohol are especially dangerous.</td>
</tr>
<tr>
<td>alters mood and Cannabis perception</td>
<td>Marijuana (grass, pot, weed, reefer)</td>
<td>Confusion, loss of coordination. With large doses, hallucinations may occasionally occur.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Long-term use may cause moderate tolerance and</td>
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<table>
<thead>
<tr>
<th>Category</th>
<th>Substance</th>
<th>Effects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannabis alters mood and perception</td>
<td>Hashish (hash)</td>
<td>Psychological dependence.</td>
</tr>
<tr>
<td></td>
<td>Hashish oil (hash oil)</td>
<td>Long-term use may cause damage to lung tissue.</td>
</tr>
<tr>
<td>Hallucinogens temporarily distort reality</td>
<td>Lysergic acid diethylamide (LSD, acid)</td>
<td>Hallucinations, panic may occur. Effects may recur (flashbacks) even after use is discontinued. Possible birth defects in users’ children</td>
</tr>
<tr>
<td></td>
<td>Phencyclidine (PCP, angel dust) legality classified as a depressant</td>
<td>Depression, hallucinations, confusion, irrational behavior. Tolerance develops. An overdose may cause convulsions, coma and death.</td>
</tr>
<tr>
<td></td>
<td>Mescaline (MDA, DMT, STP, psilocybin, “designer drugs”)</td>
<td>Effects are similar to those of LSD</td>
</tr>
<tr>
<td>Narcotics lower perception of pain</td>
<td>Heroin (H, scag, horse, junk, smack) Morphine (M, dreamer) Codeine Opium</td>
<td>Lethargy, apathy, loss of judgment and self-control may occur. Tolerance and physical and psychological dependence can develop. An overdose can cause convulsions and death. Risks of use include malnutrition, infection and hepatitis.</td>
</tr>
<tr>
<td>Deliriants cause mental confusion</td>
<td>Aerosols, lighter fluid, paint thinner, amyl nitrate, other inhalants (poppers)</td>
<td>Loss of coordination, confusion, and hallucinations may occur. An overdose can cause convulsions and death. Psychological dependence can develop. Permanent damage to lungs, brain, liver, and bone marrow can result.</td>
</tr>
<tr>
<td>Alcohol</td>
<td>Long-term, heavy drinking is linked to cancer, heart and liver damage, and other serious illnesses. Tolerance and physical and psychological dependence can develop</td>
<td></td>
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<td>---------------------------------</td>
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<tr>
<td>Cigarettes</td>
<td>Long-term cigarette smoking is linked to emphysema, lung cancer, and heart disease. Physical and psychological dependence can result.</td>
<td></td>
</tr>
<tr>
<td>Smokeless tobacco</td>
<td>Long-term use of chewing tobacco or snuff is linked to oral cancer of gums, mouth, pharynx, larynx and esophagus. Physical and psychological dependence can result.</td>
<td></td>
</tr>
<tr>
<td>Passive Smoke</td>
<td>Combination of secondhand smoke exhaled by the smoker and side-stream smoke from the burning end of tobacco products accounts for an estimated 8,000 deaths due to cancer a year.</td>
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**Alcohol: Zero-One-Three**

Reduce your risk for experiencing alcohol-related impairment problems. Set guidelines for the use and non-use of alcohol and stick to them. Zero-One-Three can be a helpful tool in developing a clearer idea of what is "responsible drinking."

The Zero-One-Three concept was developed by the Enjoy Michigan Safely Coalition and funded by the Michigan Office of Highway Safety Planning. Zero, One, and Three are easy numbers to remember. They represent alcohol consumption norms that should be promoted. Each number stands for a component of the concept.
Zero = Zero alcohol
It's OK not to drink, especially if you're under 21, driving, chemically dependent, or pregnant. Alcohol is a drug, and tens of millions of adults choose to live a drug-free, and, therefore, alcohol-free lifestyle. It is a choice made by approximately 30 percent of the adult population.

Situations where zero is a wise choice:
- People who are not of legal age
- Women who are pregnant or think they may be pregnant
- People who suffer from alcoholism or other chemical dependencies
- People from homes where alcoholism or abusive consumption is present
- People who do not like the physiological or psychological effects of alcohol
- People who are trying to cut down on empty calories
- People who prefer the taste of non-alcoholic beverages
- Diabetics and/or People on certain medications

One = One drink per hour
One drink is defined as one 12-ounce can of beer OR one glass of wine OR one shot of liquor (a mixed drink). If a person is having more than one drink per hour, he/she is out of bounds and is exceeding the recommended consumption pace. Because of the rate by which alcohol is metabolized in the body, more than one drink per hour will/can cause a person to test as legally under the influence of alcohol. By keeping the pace to one drink per hour, the body's alcohol metabolism capacity will likely not be surpassed by alcohol intake. This will help keep blood alcohol concentration within safer limits. Remember, the legal blood alcohol concentration limit is .08 for driving in Ohio. If under 21, it is a violation if the concentration of alcohol is .02 or greater.

Three = No more than three drinks per day, and never daily
Three represents the maximum number of drinks a person should ever have in a single day. It does not mean three at each of six pubs. Also, remember these three drinks are not to be consumed at a faster pace than one per hour. Some people will quickly point out the existence of individual differences (body weight, etc.) as they relate to these guidelines. It is important to note, however, individual differences also exist for blood cholesterol levels, exercise prescriptions, and all other quantified health norms. The standard of Zero-One-Three is one that is acceptable for most people.

MTC
It is the policy of Marion Technical College (MTC) to maintain a workplace that is free from the effects of drug, alcohol, and substance abuse. Employees who appear to be impaired by any such use of alcohol or drugs will be removed from the campus.

This policy is adopted by the College in recognition of the fact that alcohol, drugs, and substance abuse by MTC employees can adversely affect all aspects of its operations. The goals of this policy are to ensure a safe, productive environment to safeguard College property, to protect the health and safety of employees and the general public, to promote
positive relationships between the College and its customers, and to set a positive example within the community.

The Federal anti-Drug Abuse Act requires MTC to establish drug-free awareness programs and procedures.

**Prohibited Activity**
The unlawful manufacture, use, sale, transfer, distribution, dispensation, or possession of alcohol, inhalants, drugs, or controlled substances by any faculty or staff member is prohibited on campus. MTC strictly prohibits any employee on campus under the influence of alcohol, inhalants, drugs, or controlled substances. “Under the influence” is defined as being unable to perform work in a safe and productive manner; being in physical or mental condition which creates a risk to the safety and well-being of the employee, co-workers, the public, or MTC property.

Any employee found in violation of this policy will be subject to discipline, including termination from employment.

**Awareness Programs**
The President’s Office publishes and distributes annually a “Drug-Free Information” brochure to faculty/staff.

Drug abuse videotapes are available in the Student Resource Center for review by any person on campus. The Office of Student Services publishes a listing of "Area Agencies for Personal Counseling and Alcohol/Drug Related Concerns.”

**Notification of Supervisor**
Anyone taking or using an inhalant, drug, or other medication, whether or not prescribed by the employee's physician for a medical condition, which is known or advertised as possibly affecting or impairing judgment, coordination or other senses, or which may adversely affect ability to perform work in a safe and productive manner, must notify his or her supervisor or Human Resource Director prior to starting work. The supervisor or Human Resource Director will decide if the employee can remain at work or what work restrictions, if any, are deemed necessary.

Employees who are experiencing work-related problems resulting from drug, narcotic, or alcohol abuse or dependency may request, or be required to seek, counseling help. College required counseling or referral is to be kept confidential and is to have no influence on performance appraisals. Job performance alone, not the fact that an employee seeks counseling, is to be the basis of all performance appraisals.

**Employee Compliance**
All employees will have access to this policy on the College Intranet or will be provided a copy. As a condition of employment, all employees must comply with this policy. Any employee convicted under any criminal drug statute for a violation occurring on campus
must notify the area vice president or Human Resource Director within five (5) working
days and may be required to complete a drug abuse assistance or rehabilitation program as
a condition for continued attendance or continued employment. The Human Resource
Director (or Area Vice President) will notify all appropriate federal agencies when an MTC
employee is convicted of a drug offense that is connected in any way to the College.

Contractors and Visitors
MTC strictly prohibits any visitor or contractor from being on campus or worksites while
under the influence of alcohol, drugs, or controlled substances.

The preceding policy statements within this section (MTC Drug-Free Policy) apply to
MTC faculty, staff, contractors and visitors, while statements below are specific to
students.

Students
MTC regulations governing alcohol and drugs can be found in the student handbook – page
26. In addition to other regulations and codes listed, the student handbook lists the
procedures for disciplinary action, appeals, sanctions and the full grievance/complaint
process. The regulation posted below comes directly from the MTC student handbook:

Use, possession, or distribution of illegal drugs or alcohol on college premises, college‐
related premises, or at a college function, except as authorized by law and college policy, is
prohibited.

Counseling Services

Education and Treatment Resources
All faculty, staff and students at the Marion Campus are encouraged to seek help early in the
discovery of a problem with alcohol and/or other drugs, and to learn how to assist others with
problems related to substance abuse. The earlier assistance is obtained, the less likely there will
be serious, negative consequences resulting from an alcohol or other drug problem. Persons
seeking assistance for a substance abuse problem will not be sanctioned by the university as a
result of seeking such assistance. The following are some resources in the community for
confidential assistance.

OSUM and CSCC/OSUM
Students attending OSUM and CSCC/OSUM have access to counseling services through
numerous venues. OSUM students are entitled to up to ten free sessions through
Counseling and Consultation Services. Students can speak with a counselor about issues
causing academic, personal, and/or emotional distress; and explore ways to understand
and alleviate concerns/issues. Students can contact below resources directly, or contact an
academic advisor; or Student Affairs Director for assistance. Appointments that
accommodate student schedules can be made with either of the following:
Counseling & Consultation Services
The Ohio State University
Younkin Success Center – Fourth Floor
1640 Neil Avenue
Columbus, OH 43201
(614) 292-5766

Marion Area Counseling Center
Alcohol and Drug Program
320 Executive Drive
Marion OH 43302
Phone: (740) 387-5210
Drug and alcohol counseling service.

Student Assistance Program
Leslie Beary
Mental Health Counselor/Student Life
Maynard Hall Room 100G
Marion Campus
(740) 725-6349

Marion Alcoholics Anonymous
Marion Area Fellowship AA
Intergroup
197 E Center Street
Marion, OH - Telephone: (740) 387-5546
Alcoholics’ Anonymous literature, AA
Books, AA help, Information, and AA
Meeting Directory

MTC
Personal counseling is available to MTC students on a regular and/or emergency basis. Local health care agencies are available with counseling services for personal problems that may interfere with academic progress. Marion Area Counseling can be reached at 740-387-5210. The Marion area Help Line (CARE LINE) can be reached by calling 740-383-2273 (CARE). MTC also employs a licensed counselor, available through the Student Resource Center. More information on student counseling services offered to MTC students can be obtained by visiting the Student Resource Center (SRC) in the Technical Education Center, Room 183, or by calling 740-389-4636 (extension 200). The following are some additional resources in the community for confidential assistance. (See page 35.)

Marion Area Counseling Center
Alcohol and Drug Program
320 Executive Drive
Marion OH 43302
Phone: (740) 387-5210
Drug and alcohol counseling service.

Marion Alcoholics Anonymous
Marion Area Fellowship AA
Intergroup
197 E Center Street
Marion, OH - Telephone: (740) 387-5546
Alcoholics’ Anonymous literature, AA
Books, AA help, Information, and AA
Meeting Directory

Weapons Policy

OSUM
As part of the OSU Workplace and Family and Relationship Violence Policy [7.05]:

The Ohio State University is committed to providing faculty, staff, and students with an environment that is safe, secure and free from threats, intimidation and violence. This includes providing a supportive workplace in which employees can discuss workplace and family and relationship violence occurring in their lives and seek assistance with those
concerns. Our goal is to provide a workplace in which violence of any kind is neither tolerated nor excused.
To promote an atmosphere that encourages learning and productive employment, quick responsive action will be taken if violence or the threat of violence arises.

Part of the above-listed policy [7.05] establishes that possession of deadly weapons on University property is conduct or behavior that will not be tolerated. Within the policy, “Deadly Weapon” is defined as any instrument, device or thing capable of inflicting death, and designed or specially adapted for use as a weapon, or possessed, carried or used as a weapon including, but not limited to, a firearm (including unloaded, inoperable or sawed off firearms, starter pistols, zip guns, etc.), knife, club, brass knuckles, martial arts weapon, or stun gun. Prohibited items shall not be stored in personal vehicles parked on state-owned and/or leased property.

Students who are not employees are covered by the Code of Student Conduct, which can be found at the following link: http://studentaffairs.osu.edu/pdfs/csc_12-31-07.pdf. Under the “Prohibited Conduct” section; Dangerous Weapons or Devices:

Use, storage, or possession of dangerous weapons or devices including, but not limited to, firearms, ammunition, or fireworks unless authorized by an appropriate university official or permitted by a university policy, even if otherwise permitted by law, is prohibited.

**MTC**
The MTC College Regulations and Codes states that possession or keeping of firearms, weapons, or dangerous devices of any description in any area of the college premises or at a college-related activity unless authorized by an appropriate college official or permitted by college policy is prohibited.

**Report Availability**
Copies of this annual report may be printed in PDF format from the Marion Campus Public Safety web page: http://osumarion.osu.edu/police or requested from the Marion Campus Public Safety Office.

Marion Campus Public Safety
Morrill Hall – Room 140
1465 Mount Vernon Ave.
Marion, Ohio 43302
740-725-6300

**Crime Statistics**
The United States Department of Education has established the following definitions under the Campus Security Act:
On Campus – Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified above that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes.

Non-Campus – Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property – All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for the data collection and this report, does not include businesses or private residences adjacent to the campus.

Footnotes:
A. Public Property statistics include police reports taken from the City of Marion Police Department, Marion County Sheriff’s Office, Delaware County Sheriff’s Office and State Highway Patrol, adjacent to the Marion Campus properties. Statistics in this field are representative of the numbers made available to Marion Campus Public Safety authorities at the time of this report. Every effort has been made to comply with the definitions contained in the Handbook for Campus Crime Reporting; however Public Property statistics provided by the aforementioned agencies are not independently verified by the Marion Campus Public Safety Office and may include reports of crimes that occurred in private residences or businesses or in other “non-campus” locations, including the Delaware Center location.
B. Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim’s actual or perceived race, religion, sexual orientation, gender, ethnicity or disability. [Note: For the criminal offenses listed in this report, there were no reported occurrences that manifested evidence of a hate crime.]
C. Residence Halls are not present on the Marion Campus and have therefore been omitted from this report. The residence hall portion of the Clery Report is to include offenses that took place in any of the above-described properties, but within a residence hall.
THE STATISTICS BELOW REFLECT OCCURRENCES ON THE MARION CAMPUS (MTC & OSUM COMBINED).

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See [Footnote B, Page 44] for information as it relates to Hate Crimes.
Note: Statistics for domestic violence, dating violence, sexual assault and stalking were not required to be reported prior to March of 2013 and were not gathered for 2012.

Marion and surrounding counties:
Marion Campus Map:

Ohio State Marion Campus Map
1. Morrill Hall (MR)
2. Technical Education Building (TEC)
3. Library Classroom Building (LC)
4. Alber Student Center (SD)
5. Maynard Hall (MY)
6. Maintenance Receiving Facility
7. Prairie Nature Center
8. Center for Workforce Development (CWD)
9. MTC Telecommunications Pole Farm
10. MTC Honor Grove
11. Health Technologies Center (HTC)

This map is for general illustrative purposes only and does not depict boundaries for crime report statistics.