MARION CAMPUS

THE OHIO STATE UNIVERSITY AT MARION
DELAWARE CENTER
MARION TECHNICAL COLLEGE

2009 Annual Campus Safety and Security Report
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Introduction
This information is provided by the Marion Campus Public Safety Office as part of a shared commitment to safety on the Marion Campus and in compliance with the Student Right to Know and the Crime Awareness and Campus Security Act of 1990 – renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in 1998.

For more information on the safety programs outlined in this document, please refer to the office or department listed. Policies and information within this report may be applicable to both institutions; may be specific to OSUM; or may be specific to MTC. Additionally, policies and information may be different for the Delaware Center, which although located in Delaware County, is considered part of OSUM. Policies and information should be considered generally applicable unless designated as specific to one institution or location.

In the interest of your safety, Marion Technical College (MTC) and The Ohio State University at Marion (OSUM) hope you will become familiar with this material. Additional copies of this report, as well as additional safety and security information, can be obtained at the Marion Campus Public Safety Office, located in Morrill Hall, Room 140; or you may call 740-725-6300. Information is accessible on-line at www.marion.ohio-state.edu/police; or by choosing the public safety links on the OSUM and MTC home pages.

The Marion Campus
The Marion Campus is a commuter campus – comprised of seven buildings – located on approximately 180 acres and shared by two autonomous institutions. OSUM and MTC jointly operate all parking lots, the library, student activities and maintenance facilities; and contract with vendors to operate the bookstore (Barnes and Noble) and vending services (AVI Food Systems). There are over 3,000 students, faculty, staff and visitors regularly using Marion Campus facilities and grounds; and the campus is host to numerous special events throughout the year. Numerous student organizations are currently on the OSUM/MTC campus. No off-campus student organizations exist at this time.

Located immediately adjacent to the Marion Campus is the Center for Workforce Development, operated by MTC in a leased facility that includes offices, conference/training rooms and classrooms.

Located off campus (approximately 30 miles south of Marion), but considered part of OSUM, is the Delaware Center. The Delaware Center has full time and commuting staff/faculty and approximately 800 students using the facility, which is comprised of one leased building near the intersection of US 23 and Orange Road. Courses are offered throughout the day and evening. Marion Campus Public Safety provides only limited services to the Delaware Center. The Delaware County Sheriff’s Office is the primary law enforcement service provider at this location.
Marion Campus Public Safety
OSUM, in cooperation with The Ohio State University (Columbus), and MTC; employ one full time police officer [Public Safety Supervisor] assigned to the Marion Campus. The position is that of a fully sworn OSU police officer, working under the authority of The Ohio State University Department of Public Safety, University Police Division. The Ohio State University – Marion Campus and Marion Technical College have entered into an agreement that outlines public safety responsibilities on the campus and provides that officers from The Ohio State University Police Division will investigate crimes and provide police services on the campus. The Marion Campus officer is empowered to use investigative authority on reasonable suspicion of crime, to search and arrest as authorized by law, and to use reasonable and necessary force to enforce laws and protect property on all Marion Campus lands and as provided by any mutual aid compacts established with other jurisdictions. The officer’s oath of office is a personal commitment to the rule of law and constitutional limitations of police authority. The officer assigned to Marion Campus performs the same duties and has the same authority as police officers in Ohio cities. All reported crimes are evaluated and investigations conducted to determine the responsible party. The Marion Campus officer enforces laws regulating underage drinking, use of controlled substances, weapons, and all other incidents requiring police assistance.

The public safety office does not maintain 24 hour – 7 day/week coverage. Therefore, Marion Campus utilizes the Marion County Sheriff’s Office (MCSO) as a contact for emergency services when the public safety supervisor is not available to respond. When the Marion Campus officer is not on duty, sheriff deputies are sent in his place and will handle incidents consistent with MCSO policies and procedures. MCSO reports all after-hour incidents to the Marion Campus officer for necessary follow-up; or may elect to call the Marion Campus officer in for duty under specific circumstances. As an added measure of safety and security to those utilizing the Marion Campus during the evening hours, Marion Campus contracts with the Marion County Sheriff’s Office to provide one deputy, Monday through Thursday, until evening classes conclude. The State Highway Patrol and the OSU Division of Police are additional law enforcement, safety and security resources utilized by the Marion Campus. The Marion Campus Public Safety Office also provides limited safety and security services to the Delaware Center. The Delaware County Sheriff’s Office (DCSO) is the primary contact for emergency services at the Delaware Center. Because there is no on-campus law enforcement available at that location, all emergency calls are handled by the DCSO.

Marion Campus Emergency Numbers

<table>
<thead>
<tr>
<th></th>
<th>From OSU Extensions</th>
<th>From MTC Extensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency</td>
<td>9-1-1</td>
<td>9-9-1-1</td>
</tr>
<tr>
<td>Non-Emergency</td>
<td>6+5+6300</td>
<td>8+0+5+6300</td>
</tr>
</tbody>
</table>
Marion Campus – 2009 Annual Campus Safety and Security Report
The Ohio State University at Marion (OSUM) & Delaware Center
Marion Technical College (MTC)

Marion Campus Public Safety 740-725-6300 (non-emergency)
Marion County Sheriff’s Office 740-382-8244 (non-emergency)
Marion Township Fire Department 740-387-5404 (non-emergency)
Delaware County Sheriff’s Office 740-833-2800 (non-emergency)

**Campus and Community Resource Listings**

<table>
<thead>
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<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
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<td>Ohio State University at Marion</td>
<td>740-389-6786</td>
</tr>
<tr>
<td>Marion Technical College</td>
<td>740-389-4636</td>
</tr>
<tr>
<td>Marion Campus Student Activities Center</td>
<td>740-725-6206</td>
</tr>
<tr>
<td>Delaware Center (OSUM)</td>
<td>740-549-4426</td>
</tr>
<tr>
<td>OSU Counseling and Consultation Services</td>
<td>614-292-5766</td>
</tr>
<tr>
<td>OSU Student Assistance Program (Daniel Ward Counseling)</td>
<td>740-387-2027</td>
</tr>
<tr>
<td>MTC Student Resource Center</td>
<td>740-389-4636 ext. 200</td>
</tr>
<tr>
<td>Safety Escort Service</td>
<td>740-725-6300</td>
</tr>
<tr>
<td>Marion Campus Facilities/Building Maintenance</td>
<td>740-725-6276</td>
</tr>
<tr>
<td>OSU Faculty and Staff Assistance Program</td>
<td>614-293-2422</td>
</tr>
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<td>Marion Area Counseling Services</td>
<td>740-387-5210</td>
</tr>
<tr>
<td>Alcoholics Anonymous (Contact Care Line)</td>
<td>740-383-2273</td>
</tr>
<tr>
<td>HELP LINE (Contact Care Line)</td>
<td>740-383-CARE</td>
</tr>
<tr>
<td>American Crisis Pregnancy Hotline</td>
<td>800-672-2296</td>
</tr>
<tr>
<td>Ohio Coalition on Sexual Assault</td>
<td>614-268-3322</td>
</tr>
<tr>
<td>Action Ohio Coalition for Battered Women</td>
<td>614-221-1255</td>
</tr>
<tr>
<td>Ohio Domestic Violence Network</td>
<td>800-934-9840</td>
</tr>
<tr>
<td>Ohio Victim Witness Association</td>
<td>614-387-4401</td>
</tr>
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Websites
www.marion.ohio-state.edu - For Ohio State/Marion and Delaware Center information
www.mtc.edu - For Marion Technical College information
www.osu.edu/alphaosu/alphaosu-incr.php - For alphabetic list of OSU web addresses
www.marion.ohio-state.edu/police - For Marion Campus Public Safety
www.ps.ohio-state.edu/ - For The Ohio State University (Columbus) University Police

Safety and Crime Prevention Resources/Information
The Marion Campus Public Safety Office is part of; and has direct reporting lines to The Ohio State University Department of Public Safety – University Police Division. Although distance separates the two, many programs offered on the Columbus Campus can still be of benefit to faculty, staff, and students attending the Marion Campus. In some cases, programs or services may be available to Marion Technical College faculty, staff, and students as well. For information on any of the programs listed, please contact Marion Campus Public Safety.

Travel Safety
A travel safety initiative for Ohio State University faculty, students, and staff that may be traveling, especially to another country, provides information regarding safety and security concerns while en route and at your planned destination. A list of common things to consider and consular information sheets on the specific country you are visiting, if traveling internationally, can be obtained through Ohio State University Security and Fire Prevention Services. With online access to the various security databases, current specific area information is also available.

OSU Security and Fire Prevention Services  614-292-7677
OSU Student Life Risk Assessment  614-688-3550

This program also provides an emergency 24-hour contact number for faculty, students, and staff traveling abroad. Contact Security Services at the number above or visit the OSU Public Safety website at www.ps.ohio-state.edu/usps/travel_security/.

Built Environment Security
The Marion Campus implements numerous safety precautions on the campus grounds. Buildings such as the Delaware Center (OSUM) and the Center for Workforce Development (MTC) are located on non-campus/leased property. Every effort is made to ensure that the same; or similar safety precautions are offered at these locations.

Extensive lighting is found throughout the campus and continual efforts are made to implement additional or improved lighting. Public Safety works closely with facilities and maintenance to address safety concerns through environmental design. The
Marion Campus building/grounds maintenance staff, who are required to wear uniforms with identifying insignia, are responsible for maintenance, safety and security of buildings and grounds, to include lighting and tree trimming. If necessary, campus crime reports are used to identify problem areas on campus. When classes are in session on the Marion Campus, most buildings are open from 7:00 a.m. until the last evening class lets out (usually no later than 10:30 p.m.) – Monday through Friday. Similar hours are maintained at the Delaware Center. When the campus is closed, all buildings are locked and may be opened only by authorized personnel. No established campus or non-campus residence halls are operated by the Marion Campus.

**Crime Prevention**

In an effort to maintain consistency in service, Marion Campus Public Safety utilizes a community policing philosophy – identical in nature to that of the police division on Columbus Campus – with the goals of: 1) establishing positive contacts with the campus community; 2) identifying real and/or perceived problems that exist in the campus community; and 3) developing programs which aid in the resolution of identified problems. Marion Campus Public Safety uses various modes of transportation to patrol the campus, including a marked patrol car, golf cart and foot patrols.

**Courtesy Phones**

There are no pay phones on the Marion Campus, but most buildings have a courtesy phone that can be used for local calls, non-emergency calls, or 9-1-1 emergency calls. 9-1-1 calls are routed to the Marion County Sheriff’s Office and dispatchers send the appropriate personnel. Delaware Center 9-1-1 calls are received by the Delaware County Sheriff’s Office. Emergency numbers are posted at each of the courtesy phone locations. Phone locations are as follows:

- **Morrill Hall**
  - Southeast hall/adjacent to lounge/vending area
- **Technical Education Center**
  - Directly across from room 108
- **Library Classroom Building**
  - Main entrance rotunda area
- **Alber Student Center**
  - Outside at northwest entrance
- **Maynard Hall**
  - 1st Floor across from elevator
- **Center/Workforce Development**
  - Main entrance foyer
- **Maintenance/Receiving Building**
  - NO COURTESY PHONE
- **Delaware Center**
  - Main entrance foyer

**Sexual Assault Survivor’s Rights**

The OSU Police Division developed and implemented a “Sexual Assault Survivor’s Rights” program, designed to protect the rights of survivors of sexual assault; and serve as a road map to empower and inform survivors of sexual assault. Marion Campus Public Safety has adopted the “Survivor’s Rights Guarantee” and developed a “Sexual Assault Services Checklist” suitable to the Marion area.

**Personal Responsibility – Crime Awareness/Prevention**

In spite of the Marion Campus’ small city location and relatively smaller physical size, crime does occur. Members of the campus community are encouraged to be aware of their surroundings/situation at all times; and to be responsible for their own personal safety. Continual
efforts are made to ensure the safety of the campus community by having grounds that are well
lit, patrolled and traveled. The Marion Campus publishes crime statistics annually; and maintains
a daily crime log, so that students, faculty, staff and visitors can be aware of the potential for
crime. We subscribe to the philosophy that publicizing crime and campus safety information will
only help make the campus safer. Similarly, we subscribe to the philosophy that an alert, well
educated campus is a safer campus. Consequently, many campus departments are involved with
keeping a safe campus environment. Marion Campus Public Safety provides information at
student orientation sessions for both MTC and OSUM; and has developed safety presentations
for use in new student orientation classes (OSUM required course).

Safety Escort Services
Marion Campus Public Safety provides safety escort service for students, faculty, staff and
visitors on the Marion Campus. Uniformed personnel from Marion Campus Public Safety or the
Marion County Sheriff’s Office are available to walk (or in some cases drive) persons to and
from on-campus destinations. The service is free and only requires users to show a valid form of
identification (i.e. MTC or OSUM identification card, driver’s license, etc.). For additional
details on this program, or to arrange a safety escort, contact Marion Campus Public Safety at
740-725-6300. Changes in hours of operation or procedures for use will be made available to the
campus community when necessary.

The Marion Campus Safety Escort Service is available by calling 740-725-6300 (option 1) and
requesting an officer. The service is available during the following times:

<table>
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<th>Quarter</th>
<th>Mon.-Thurs.</th>
<th>Friday until 6:00 p.m.</th>
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<tr>
<td>Fall Quarter</td>
<td>5:00 p.m. to 10:15 p.m.</td>
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<tr>
<td>Winter Quarter</td>
<td>5:00 p.m. to 10:15 p.m.</td>
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<tr>
<td>Spring Quarter</td>
<td>5:00 p.m. to 10:15 p.m.</td>
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<tr>
<td>Summer Quarter</td>
<td>6:00 p.m. to 9:15 p.m.</td>
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Note: Emergency situations may exist where a member of the campus community finds it
necessary to request assistance from law enforcement. In such instances, requests for
assistance need not fall within listed hours. Call 9-1-1 for emergency assistance.

Student Security
Plans are underway to offer safety escort and other services at the Delaware Center beginning
with the Fall 2009/2010 quarter. Marion Campus Public Safety will employ Student Security
personnel who are responsible for identifying and advising law enforcement of observed criminal
or suspicious activity and/or potential safety issues. Student Security personnel will receive
training through the Marion Campus Public Safety Office/OSU Department of Public Safety in
diversity, criminal law, first aid/CPR, video surveillance monitoring; and will be provided with
means to communicate directly with police communications. Student Security personnel at the
Delaware Center will assist with crime prevention and safety programs; and operate the safety
escort service. Hours of operation will be advertised appropriately when the service becomes
available at the Delaware Center.
Emergency Management
Marion Campus Public Safety has developed and implemented emergency management plans that are consistent in design and function with that of OSU Emergency Management – Columbus Campus. All Marion Campus buildings, including the Delaware Center, contain building evacuation maps and “Emergency Procedure Handbooks”. The handbooks are tabbed for easy access to emergency information specific to different circumstances such as fire, tornado, acts of violence, etc. Additionally, Marion Campus Public Safety has developed building evacuation plans – specific to each building with designated coordinators and evacuation personnel. These plans all coincide with the Marion Campus Emergency Operations and Evacuation Plan (EOEP).

Emergency Notification & Procedures
The Department of Public Safety assumes the role of issuing emergency notifications to the campus community. As defined, an emergency notification is the process of immediately notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

OSU will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system or systems, unless issuing a notification will, in the professional judgment of responsible authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

Emergency notifications are initiated by either the Assistant Vice-President of Public Safety, Director of Emergency Management, or Chief of Police.

The process of issuing an emergency notification begins by confirming there is a significant emergency or dangerous situation. Public Safety personnel verify information and the existence of a significant emergency or dangerous situation. This occurs by collecting and assimilating information from firsthand accounts, from uniformed officers in the field, and through the use of surveillance technologies such as alarm systems. Alarm systems are monitored by the Marion County Sheriff’s office 24 hours a day, 7 days a week. In some locations, cameras can be reviewed in the event of an emergency.

Upon verification, dispatch personnel contact leadership within the Department of Public Safety to pass along specific information about the emergency or dangerous situation. Once the Department of Public Safety determines the event’s significance and the populations it may impact, leadership begins the process of issuing emergency notifications.

The Department of Public Safety is responsible for determining the content of an emergency notification; the content of a notification is determined based on the circumstances the manner in which the situation is impacting campus. The content of the notification message is designed to provide instruction to the OSUM/MTC community that promotes the safety and well being of those impacted. At times, messages may simply contain information about an area of campus to avoid. At other times, messages may have specific protective action recommendations or information about the nature of the incident itself. A message may be directed to the entire
campus community or to specific areas or segments of the campus depending on the nature of the incident. The content is specifically crafted based upon the needs of the individuals on campus and the situation at hand. It is designed to help protect individuals from harm and to prevent an incident from escalating into a more complex emergency that could potentially impact more of the campus community.

Upon determination of the notifications content, systems utilized to transmit emergency notifications are selected and activated to deliver the desired content relating to the emergency onto the end user within the OSUM/MTC community. These systems are described beginning on page 8.

Delivery of an emergency notification may occur within minutes of the initial confirmation of a significant emergency or dangerous situation depending upon the time of the day, the methods chosen to disseminate information, and the successful activation and performance of technologies used to issue notifications.

**Emergency Notification Systems**

In the event of an emergency, Department of Public Safety will determine the appropriate emergency notification systems to be used to deliver the emergency notification message to the OSUM/MTC campus community. OSU may use any or all communication resources to disseminate information depending on the nature of the emergency and the surrounding circumstances.

Information pertaining to incidents and emergencies on campus will be disseminated to the larger public via media organizations through University Communications or individuals involved in emergency response on campus as designated by the Assistant Vice-President of Public Safety.

An important part of the emergency management plan is making notification to the campus community in times of emergency. Marion Campus Public Safety maintains a list of authorized personnel to activate the “Buckeye Alert” system through OSU Department of Public Safety. Buckeye Alert is a tool that can notify a large number of people quickly via text/voice messages on their cell phones. Emergency messages will only be sent to the Marion Campus community if public safety officials determine that the campus community needs to take immediate action to preserve their personal safety. Additional, redundant methods of communicating in an emergency include email, campus web pages, campus phone notification and local radio/news media.

All Marion Campus students, their parents; and staff/faculty are highly encouraged to register for Buckeye Alert. For more information and to get registered, go to [www.buckeyealert.osu.edu](http://www.buckeyealert.osu.edu).
Bulk E-Mail Alerts

A mass e-mail can be sent to everyone who has an e-mail account on the OSUM or MTC system.

OSUM and MTC Website

An emergency message can be posted on the front page of the OSUM and MTC website. While the websites are not designed to be the primary notification method, many individuals rely solely upon this method for communications. OSU Emergency Management can also utilize its webpage, www.emergency.osu.edu, to provide information and updates to the campus community.

WOSU Radio 820 AM

WOSU radio is an OSU affiliated radio station that can be used to relay emergency messages during an emergency. This method can be accessed through OSU University Relations.

The OSU Department of Public Safety (DPS) will communicate and coordinate the message or warnings needed with University Relations.

Social Networking

Social networking websites offer the opportunity to reach out to members of our community during an emergency in a manner that interfaces with the modern trends of communicating.

OSU Emergency Management and the OSU Division of Police maintain social networking websites via Twitter and Facebook to provide immediate emergency information. Links to these sites may be found by accessing the OSU Department of Public Safety’s main webpage at OSU, and clicking on the Facebook or Twitter link provided on the front page.

Media Outlets: TV, Radio, Print

The OSU Department of Public Safety (DPS), in collaboration with OSU University Relations, will provide advisories to the media through a formal media advisory, a news release, or in response to media inquiries.

Once the activation of mass communication system is initiated and the public becomes aware of a situation occurring at the OSUM/MTC campus, the media often begins to inquire about the nature of the emergency.

OSUM/MTC will provide relevant information to the media to help insure that the campus community and the public are informed about the emergency.
Emergency Evacuations

To protect our campus population from the effects of emergencies, protective action recommendations or evacuation instructions may be issued by the Department of Public Safety and other emergency response authorities (e.g., Marion County Sheriff’s Office). These instructions may order evacuations for individual buildings or regions of campus, or they could be campus wide.

If an evacuation of the entire OSUM/MTC campus is ordered by public safety officials, it is important to follow evacuation instructions disseminated through the communication systems used to inform the campus of an emergency. It is likely that traffic routes may be altered, that some areas of campus may already be inaccessible, and that travel off-campus may require the use of public transportation or other arrangements.

It is important to remember that evacuations are issued only if the safety and well being of the OSUM/MTC community is at serious risk. OSUM/MTC asks that you work together and assist each other during evacuations, and that you follow all instructions and guidance from campus officials and first responders.

Building-specific evacuation procedures vary by building. We encourage all individuals on campus to familiarize themselves with evacuation procedures in the buildings they occupy.

Specific evacuation information can be obtained from posted procedures, or by requesting a copy from the Public Safety office.

If assistance is required to learn more about building-specific evacuation procedures, please contact the OSUM/MTC Public Safety Office.

Testing and Exercises

Exercises designed to test OSUM/MTC’s emergency procedures and preparedness are conducted at least annually and may be conducted in the form of a drill, tabletop, functional, or full scale exercise. The OSUM/MTC Public Safety office will document a description of each exercise as well as the date and time of the exercise and information about whether the test was announced or unannounced.

Testing of the Buckeye Alert system typically occurs bi-annually but may occur at a more frequent interval at the discretion of OSU Department of Public Safety. These tests may be announced or unannounced.

Building Emergency Action Plans are publicized to affected units in conjunction with evacuation drills conducted for those units. Additionally, OSU’s Comprehensive Emergency Management Plan is publicized on an annual basis. For further information about OSU’s emergency response and evacuation procedures, please visit www.emergency.osu.edu or contact the Division of Emergency Management and Fire Prevention at 614-247-4911.
**Student Judicial Affairs/Codes of Conduct**

Student Judicial and Code of Conduct matters are handled by respective offices for the Marion Technical College (MTC) and The Ohio State University at Marion (OSUM).

**OSUM and Delaware Center**

At OSUM, the Director of Student Affairs oversees judicial and Code of Student Conduct matters. In addition to facilitating the judicial process, this office provides information on student discipline, judicial hearings, appeals, grievance procedures, and academic misconduct concerns.

Students attending OSUM/Delaware Center are subject to the same Code of Student Conduct as those attending the Columbus Campus. The purpose of the OSU discipline system is to promote student development by addressing behaviors that are inconsistent with community standards and expectations, as defined by the Code of Student Conduct. The OSUM Director of Student Affairs is responsible for facilitating fair and impartial hearings regarding alleged violations of the Code and, when appropriate, administering or recommending proactive and educational sanctions.

OSUM Student Affairs often coordinates with other campus offices in an effort to serve students to the fullest extent. Students are encouraged to communicate individual concerns they have, including alcohol or drug dependency, mental or emotional wellness, or potential legal issues to the OSUM Student Affairs Office. When appropriate, referrals will be made to other OSUM offices; or established local resources in an effort to best serve students.

Whenever persons witness what appears to be criminal activity or violations of OSU/OSUM rules under the Code, they are encouraged to report this to the Marion Campus Public Safety Office – as it is the police’s role to be the primary campus investigative authority for such matters. Persons may contact the Student Affairs Office, which may conduct an investigation or contact Marion Campus Public Safety for an investigation of the matter. When apprised of activities by recognized student organizations that allegedly are in violation of the Code of Student Conduct (including criminal activity), the Student Affairs Office may initiate disciplinary proceedings against the student organization and/or its members. If deemed appropriate by the Student Affairs Office, a hearing may occur to determine if any violations of the Code have taken place. The OSUM Student Affairs Office is located at 1461 Mount Vernon Ave. (Marion, OH) – Maynard Hall, Room 100 and can be reached by calling 740-725-6273. The OSU Code of Student Conduct may be found by accessing the appropriate link on the Marion Campus Public Safety web page - [http://www.marion.ohio-state.edu/police/](http://www.marion.ohio-state.edu/police/); or directly at [http://www.marion.ohio-state.edu/police/conduct.pdf](http://www.marion.ohio-state.edu/police/conduct.pdf).

**MTC**

At MTC, the Vice President of Student Services oversees judicial and code of conduct matters in coordination with the Director of the Student Resource Center. In addition to facilitating the judicial process, this office provides information on student discipline, judicial hearings, appeals, grievance procedures, and academic misconduct concerns.
The MTC Student Handbook outlines general expectations of students (pg. 1), general safety and security information (pgs. 46-48); and College Regulations and Codes (pgs. 55-58). As stated in the Student Handbook, MTC is committed to creating learning experiences that add value to students’ lives while fostering intellectual, social, emotional, and developmental growth. These experiences will occur in an environment that is supportive and conducive to learning. In this community of learners, MTC celebrates individual differences for their unique contributions to the whole. Furthermore, the rights of the individual are balanced with the responsibilities each person has to the College community.

MTC students are encouraged to communicate individual concerns they have, including alcohol or drug dependency, mental or emotional wellness, or potential legal issues to the Student Services Office. When appropriate, referrals will be made to other MTC offices; or established local resources in an effort to best serve students.

Whenever persons witness what appears to be criminal activity or violations of MTC rules under the College Regulations and Codes, they are encouraged to report this to the Marion Campus Public Safety Office – as it is the police’s role to be the primary campus investigative authority for such matters. Persons may contact the Student Services Office, which may conduct an investigation or contact Marion Campus Public Safety for an investigation of the matter. The MTC Student Services Office – Vice President – is located at 1467 Mount Vernon Ave. (Marion, OH) – Technical Education Center, Room 176 and can be reached by calling 740-389-4636. The MTC Student Resource Center (SRC) is also located in the Technical Education Center, Room 183 and can be reached at the same number. The MTC Student Handbook, which contains detailed information on the College Regulations and Codes, may be found by accessing the appropriate link on the Marion Campus Public Safety web page - http://www.marion.ohio-state.edu/police/; or directly at http://www.mtc.edu/DownloadableForms/StudHdbk.pdf.

### Policies for Reporting Crimes/Preparing Annual Reports/Confidential Reporting

**Reporting Crime**

All persons are strongly encouraged to report crime to the police. Crimes occurring on the Marion Campus should be reported to the Marion Campus Public Safety Office by calling 9-1-1 (emergency) or 740-725-6300 (non-emergency). Depending on the time of day, either the Marion Campus Public Safety Supervisor; or a deputy from the Marion County Sheriff’s Office will respond. Crimes occurring off campus should be reported to the proper authorities in that jurisdiction.

<table>
<thead>
<tr>
<th>Marion County</th>
<th>Marion County Sheriff’s Office</th>
<th>9-1-1 (emergency)</th>
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<tbody>
<tr>
<td>City of Marion</td>
<td>Marion City Police</td>
<td>9-1-1 (emergency)</td>
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<tr>
<td></td>
<td></td>
<td>740-382-8244 (non-emergency)</td>
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</table>
Under Ohio law, persons who have knowledge of a felony (a victim of or witness to the crime) are required to report the crime to the police (Ohio Revised Code §2921.22). Failure to report a crime may itself be a crime.

At OSUM and the Delaware Center, information on criminal behavior may be reported to the offices of the Dean and Director, Director of Student Affairs, Director of Admissions, Director of Human Resources and the Athletics Director. At MTC, information on criminal behavior may be reported to the offices of the President, Vice President for Student Services, Director of the Student Resource Center, Director of Financial Aid Services, Director of Human Resources and Director of Admissions Counseling. Both OSUM and MTC strongly encourage crime victims to report all criminal activity to police/Marion Campus Public Safety.

Confidentiality
Ohio’s public records law (Ohio Revised Code §149.43) does not permit OSUM or MTC to promise confidentiality to those who report crimes to anyone except counselors at counseling sessions or, under certain circumstances, to a physician or nurse at a hospital or medical facility. Some off-campus reports also may be legally confidential (e.g. reports to clergy or health care professionals).

Reports that are confidential by law will not be reported to Marion Campus Public Safety for inclusion in the annual crime statistics report. Because of the requirements of public records laws; and counselor, medical professional and clerical confidentiality, OSUM and MTC do not have policies that permit confidential reporting of crimes to these individuals for inclusion in the annual crime statistics report.

Preparing Annual Reports
Crimes that are reported to the following individuals or offices will be included in the annual crime statistics report:

Marion Campus Public Safety (Marion Campus)
Marion County Sheriff’s Office (Marion Campus)
Delaware County Sheriff’s Office (Delaware Center)
Dean and Director (OSUM)
Director of Student Affairs (OSUM)
Director of Admissions (OSUM)
Director of Human Resources (OSUM)
Office of the President (MTC)
Vice President for Student Services (MTC)
Director of the Student Resource Center (MTC)
Director of Financial Aid Services (MTC)
Director of Human Resources (MTC)
Director of Admissions Counseling (MTC)
Athletics Director (OSUM/MTC)

The Annual Campus Safety and Security Report is the result of the efforts of many people on the Marion Campus, Delaware Center and within those areas surrounding our different campus locations. Each year the offices and individuals listed above provide information for inclusion in the annual report. No formal police report is required for a crime to be included in the statistics. Marion Campus Public Safety is responsible for preparing the report. Every effort is taken to ensure that all persons required to report do so, and that statistics are as accurate and complete as possible. Information included in the annual report is reviewed for accuracy, completeness and readability. For questions or concerns regarding any of the statistics and information in this report, contact Marion Campus Public Safety at 740-725-6300.

Reporting Sexual Assault
Students who are survivors of sexual assault should give strong consideration to reporting the assault. Reporting an assault to Marion Campus Public Safety, other law enforcement agencies, or campus security authorities (listed above) does not require the filing of criminal charges, but it does allow all support systems to be put in place for the survivor. Reporting is best done as soon as possible after the assault, but it may be done at any time. Students can make their report to any campus security authority, including, but not limited to Marion Campus Public Safety, local law enforcement, Student Affairs Office (OSUM), Student Resource Center and/or Student Services Office (MTC), Advisors to recognized student organizations (OSUM/MTC) and Athletic Director/Coaches (OSUM/MTC). The College (MTC) or University (OSUM) will assist students who report sexual assault in obtaining medical support and information regarding available legal and judicial resources, as well as counseling and support services. OSU or MTC will also assist students in notifying the University Police or other local police if the student requests the assistance of law enforcement. If requested by the survivor, and if reasonably available through the respective institutions, MTC or OSUM will assist the survivor in changing his/her academic situation after the alleged assault.

Students who choose to notify police should be aware of the importance of the immediacy of reporting the incident and the importance of preserving physical evidence at the assault scene, as well as on the person assaulted. The gathering of physical evidence can provide important evidence and support of criminal charges leading to a successful prosecution.

Students reporting an immediate assault should be accompanied to a health care facility of their choice to allow for collection of evidence and treatment. If a sexual assault victim chooses to report the incident days, weeks, or even months after the assault, important support systems are still available and can be arranged; however, criminal investigations are much more difficult.

Sexual assaults, for which individuals seek medical treatment, must be reported to the appropriate police agency by health care officials. However, as noted above, students are not required to criminally prosecute the case or file a police report, unless the sexual assault survivor is a minor.
Students who are survivors of sexual assault have the right to initiate a criminal investigation of an assailant as well as bring charges through the College Disciplinary Process (MTC); or University Judicial System (OSUM). Survivors will be assisted in learning about the options for reporting sexual assault to the College (MTC) or University (OSUM); as well as reporting the sexual assault to Marion Campus Public Safety.

In addition to legal and disciplinary/judicial action, the victim of a sexual assault may consider retaining a private attorney for the purpose of filing a civil action for the recovery of damages.

If student discipline action occurs:

To ensure fairness, both the accused and accuser may (summary):

- Have an individual of their choice present to advise or support him/her. The advisor may only provide support and counsel and may not actively participate, unless clarification is needed as determined by the hearing officer or panel.
- Submit written statements and request witnesses on their behalf. The University or College reserves the right to question witnesses.
- During the hearing, both the accused and accuser shall be given the opportunity to testify and present evidence. The accused and accuser may direct questions at the witnesses through the panel chair. The accuser has the right to provide a statement of impact to the hearing officer or hearing panel.
- Be provided with the hearing outcome as soon as practicable by the hearing panel or hearing officer. If an accused student is found in violation and appeals the outcome, the accuser will be notified of the pending appeal and its final outcome. Compliance with this provision does not violate the Family Educational Rights and Privacy Act (FERPA).

Sanctions to be imposed upon students by the university are varied and depend upon the degree of severity of the violation. Sanctions may include a formal reprimand, conduct probation, disciplinary probation or permanent dismissal. Additional educational sanctions include participation in workshops, as well as recommended counseling and community service. When sanctions are imposed, consideration will be given to the individual mitigating circumstances as well as aggravating factors such as past misconduct by the accused student or failure of the accused student to fully comply with previous sanctioned conditions.

**Sexual Assault Response Network of Central Ohio - SARNCO**
The Sexual Assault Response Network of Central Ohio (SARNCO) offers a 24-hour Rape Helpline that can provide callers with emotional support, sexual assault information, and community referrals. The Helpline number is 614-267-7020. SARNCO also provides rape patient advocates in the emergency departments of Grant/Riverside Hospitals. For additional information about SARNCO, call the business line at 614-566-5847.
Sexual Assault Nurse Examiners - SANE
Sexual Assault Nurse Examiners (SANE) are available through Marion General Hospital to provide comfort and support to sexual assault victims. Additionally, SANE personnel have received specialty training in conducting forensic examinations; and can provide evidence and testimony if the case goes to trial. For immediate or emergency situations (24-hours a day), SANE can be contacted by going to Marion General Hospital, located at 1000 McKinley Park Drive, Marion, Ohio; or by calling the Marion General Hospital emergency room at 740-383-8500 (ask for SANE). For less immediate situations or for questions, SANE maintains a business line – 740-383-8677.

Disciplinary and Judicial Procedures

**OSUM and Delaware Center**
Students have the right to fair judicial hearings through the Office of Student Affairs. Procedural requirements are not as formal as those existing in the civil courts of law. Students can contact the Office of Student Affairs for detailed information regarding the process. The OSUM Student Affairs Office is located at 1461 Mount Vernon Ave. (Marion, OH) – Maynard Hall, Room 100 and can be reached by calling 740-725-6273. Additionally, Judicial Procedures are outlined in detail in the Code of Student Conduct – found at the following link [http://www.marion.ohio-state.edu/police/conduct.pdf](http://www.marion.ohio-state.edu/police/conduct.pdf), pages 6-14. Procedures outlined are as follows:

<table>
<thead>
<tr>
<th>Initiation &amp; investigation of code violations</th>
<th>Committee on academic misconduct</th>
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</thead>
<tbody>
<tr>
<td>Filing of complaint and initiation of charges</td>
<td>University judicial panel</td>
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<tr>
<td>Notice of charges</td>
<td>General guidelines for sanctions</td>
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<td>Administrative decision</td>
<td>Appellate process</td>
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<td>Notice of hearing</td>
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<tr>
<td>Hearing procedures</td>
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<tr>
<td>Attendance</td>
<td>Administrative disenrollment/other</td>
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<tr>
<td>Record of proceedings</td>
<td>restrictions</td>
</tr>
<tr>
<td>Hearing bodies</td>
<td>Authority section</td>
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</tbody>
</table>

To ensure fairness, both the accused and accuser may *(summary)*:

- Have an individual of their choice present to advise or support him/her. The advisor may only provide support and counsel and may not actively participate, unless clarification is needed as determined by the hearing officer or panel.
- Submit written statements and request witnesses on their behalf. The University or College reserves the right to question witnesses.
- During the hearing, both the accused and accuser shall be given the opportunity to testify and present evidence. The accused and accuser may direct questions at the witnesses through the panel chair. The accuser has the right to provide a statement of impact to the hearing officer or hearing panel.
- Be provided with the hearing outcome as soon as practicable by the hearing panel or hearing officer. If an accused student is found in violation and appeals the outcome, the
accuser will be notified of the pending appeal and its final outcome. Compliance with this provision does not violate the Family Educational Rights and Privacy Act (FERPA).

Sanctions to be imposed upon students by the university are varied and depend upon the degree of severity of the violation. Sanctions may include a formal reprimand, conduct probation, disciplinary probation or permanent dismissal. Additional educational sanctions include participation in workshops, as well as recommended counseling and community service. When sanctions are imposed, consideration will be given to the individual mitigating circumstances as well as aggravating factors such as past misconduct by the accused student or failure of the accused student to fully comply with previous sanctioned conditions.

MTC
Any student, registered student organization, faculty, and/or staff member may file charges with the vice president of Student Services against any other student, registered student organization, faculty; or staff member. A list of actions, which is not intended to be all inclusive, is contained within the MTC Student Handbook. This reference can be found by accessing the following link – pages 55-58: http://www.mtc.edu/DownloadableForms/StudHdbk.pdf

The procedures for Disciplinary Action, Appeals and Student Grievances/Complaints are outlined in this College Regulations and Codes Section; as well as Disciplinary Sanctions and Records of Student Complaints.

The MTC Student Services Office – Vice President – is located in the Technical Education Center, Room 176 at 1467 Mount Vernon Ave. (Marion, OH) and can be reached by calling 740-389-4636.

Campus Sex Crime Prevention Act Information
The responsibility for tracking persons in Ohio who have been designated as Sex Offenders is assigned to the Sheriff’s Office of the various counties. The following websites contain information regarding registered sex offenders for geographic areas covered by this report.

Marion County: http://www.sheriffalerts.com/cap_main.php?office=53963
Delaware County: http://www.sheriffalerts.com/cap_main.php?office=53920

Timely Warnings
The Marion Campus Public Safety Office has a Timely Warning process in place to notify the campus community of a violent crime against a person or a particularly threatening crime against property on campus that may represent an ongoing danger to the safety of students, faculty and staff. All crimes should be reported to Marion Campus Public Safety for the purpose of making timely warnings; and for the disclosure of annual crime statistics.

The Marion Campus Public Safety Office will disseminate a timely warning to the campus community by using “Crime Alert” posters, websites, email, local news media, newsletters and
other mailings/methods as deemed appropriate by the Public Safety Supervisor. When advised by local authorities of crimes occurring off-campus that represent an ongoing threat to the safety of students, faculty and staff, Marion Campus Public Safety will use the same method as above in an effort to publicize the crime to the campus community. Items or details sensitive to an investigative process may be omitted from timely warnings under some circumstances.

Information included in the timely warnings:

- A succinct statement of the incident
- Possible connection to previous incidents; if applicable
- Physical description of the suspect(s)
- Photo or composite drawing of suspect; if available
- Date and time the warning was released
- Any other relevant/important information

Safety Tips and Awareness
The Marion Campus Public Safety Office is available to assist students, staff and faculty with safety and security needs, as well as provide individual assistance, group presentations, or other crime prevention programs/security assistance to the campus community. OSUM provides students with appropriate safety, awareness and crime prevention training during new student orientations and through a required University Survey Course (USAS 100). MTC provides this information during new student orientations. Most public safety information provided at orientations or other programs is available on the Marion Campus Public Safety web page. The web page can be accessed directly at www.marion.ohio-state.edu/police, or by clicking the public safety link on either the OSUM or MTC home pages.

Marion Campus Public Safety works closely with other appropriate departments from OSUM and MTC; and with other community resources to provide current information for these programs. Additionally, Marion Campus Public Safety maintains a close working relationship with the Marion County Sheriff’s Office (MCSO). MCSO is contracted to provide evening law enforcement services at the Marion Campus (Mon. through Thurs. only). Students, Faculty, Staff and visitors to the Marion Campus and Delaware Center locations are urged to do their part in maintaining a safe campus environment.

Below are some safety tips for increasing personal safety both on and off campus:

- Report crime or suspicious behavior immediately
- If you feel uncomfortable in a situation, leave as soon as possible
Always plan the safest route to your destination
Let others know where you are going and when you expect to return
Walk with a companion whenever possible
If walking alone, walk with confidence to show you are aware and in control
Be aware of your surroundings and take note of potential danger areas/hiding spots
Utilize well lit, well traveled routes
If you have a cell phone, ensure it is charged & programmed with emergency numbers
Have vehicle keys ready in advance when approaching your vehicle
Use the campus safety escort service when available; or use 9-1-1 if you are directly in fear for your safety
Secure your auto/belongings at all times. DO NOT leave unsecured property unattended
Avoid carrying large amounts of cash
Consider carrying a small, readily available high intensity flashlight
Always lock vehicle doors – even when driving
Park in well lighted areas and remove valuables from sight
Be familiar with campus emergency procedures

Alcohol Policies

OSUM and Delaware Center

Philosophical Statement
The Ohio State University is a dynamic learning environment. Its students, faculty, staff, alumni, and guests interact in a wide variety of intellectual and social activities that extend outside of the classroom. We value and promote an environment of legal and responsible alcohol use and support alcohol-free environments. We recognize alcoholic beverages may be available at some campus activities. Such activities are consistent with the university’s values when they foster moderation and safety in alcohol consumption.

The university complies fully with local, state, and federal regulations regarding the sale, possession and consumption of alcoholic beverages. The unlawful manufacture, possession, use or distribution of illicit drugs or controlled substances on university property or as part of university activities is strictly prohibited. All members of the university community are held responsible for their behavior and for respecting the rights of others. The university is committed to providing the community with education as it relates to illicit drug use, the consumption of alcohol in general and as it relates to high risk alcohol use, in particular. We provide programs, support and resources that promote making health-enhancing experiences a priority.

Please refer to The Ohio State University Code of Student Conduct for additional information for students and the Office of Human Resources Drug Free Workplace policy for additional information for faculty, staff, and student employees.
Definitions

Open container: Any holder or receptacle that allows access to alcohol, including any bottle, can, or similar container on which the original seal has been broken. A bottle must be recorked by the permit holder.

Physical control of a vehicle: Being in the driver’s position of the front seat of a vehicle and having possession of the vehicle’s ignition key or other ignition device.

Policy Details

Regulations Governing Alcoholic Beverages

A. University Alcohol Guidelines
   1. The use of alcoholic beverages is prohibited on the premises of The Ohio State University Marion unless:
      a. An exception for a special event is requested and written approval is granted from the Office of Student Life (students) or through the Office of Legal Affairs from the Office of Business and Finance (faculty and staff).
      b. It occurs in university premises licensed to sell alcohol (not applicable to OSUM)

   2. When alcohol is present at an event, strict controls must be enforced in order to prevent underage drinking. These controls are consistent with local, state, and federal laws and OSU Code of Student conduct.
      a. Possession and consumption of alcohol in Marion Campus parking lots; or other outdoor areas are subject to local, state and federal laws and regulations. Police and Liquor Control Agents may patrol these areas and enforce applicable laws.
      b. Alcoholic beverages may be served within designated areas of the Marion Campus under regulations II. A.; 1. a. or 1. b. No thermos bottles, coolers, bottles, cans, or other containers of any type may be brought into the designated area; or into athletic facilities.
      c. Any open container must be transported in the trunk or behind the last seat of a vehicle. Open containers are not allowed at any OSUM tailgating events.
      d. In the residence halls or graduate housing, students 21 years of age or older may possess and consume legal beverages in their rooms or suites, or in the rooms of other adults, in accordance with local, state, and federal laws and university policies. Alcohol consumption is prohibited in public or shared use areas of the residence halls, such as hall corridors, lounges, kitchens, and study rooms. Alcohol is prohibited at undergraduate group events within residence hall facilities.
      e. Funds allocated to student organizations from the Council on Student Affairs’ Student Activity Fund or otherwise from the university may not be used to purchase alcoholic beverages. Funds collected through an organization’s voluntary dues, donations, or fund-raising may be used to purchase alcoholic beverages if the purchase and use of those beverages is otherwise in accordance with university policy and local, state, and federal laws.
      f. University units purchasing alcoholic beverages must comply with the university’s expenditure...
policy: http://www.busfin.ohio-state.edu/FileStore/411_Expenditures.pdf. Individual units may implement more restrictive policies relating to the use and/or promotion of alcohol within their facilities that are otherwise in accordance with university policy and local, state and federal laws.

g. If a student organization is on a university-related trip, the university has jurisdiction over OSU students. The OSU Code of Student Conduct and local, state, federal and international laws apply to OSU students.

B. Process to Obtain Permission for University Events That Involve Alcohol

1. At least two weeks before the event, obtain university approval if the university event involves serving alcohol outside of a licensed premise. Proof of Liability Insurance may be required of the sponsor of the event.

2. At least four weeks before the event, submit a request for a permit from the Department of Liquor Control if planning an event that involves serving alcohol where there will be charges for anything, such as for a reception, conference registration, food, etc. This requires a significantly longer application process.

3. Alcohol approval requests must be made in writing to the Office of Business and Finance via email to ASARequests@admin.ohio-state.edu or fax to 614-292-2820. Forms are available on the following website: http://legal.osu.edu/pdf/alcohol_authorization.pdf.

4. Individuals or organizations sponsoring events where alcoholic beverages are available must provide a safe and secure environment, and follow reasonable risk management procedures. In order to ensure that there is adequate security at the event, the OSUM Office of Community Relations; or Business Office must also be contacted at least three weeks before the event. Community Relations can be reached at 740-725-6340; the Business Office at 740-725-6150.

5. There should be a primary purpose for a gathering other than the availability of alcohol. Alcohol should not be used as an inducement to participate in a campus event.

6. Soft drinks or other alternative beverages such as punch, fruit drinks, and other non-alcoholic beverages should be available in the same location and be featured as prominently as the alcoholic beverages during the entire time alcoholic beverages are being served. Food and/or snacks should also be prominently displayed and available during the entire event.

7. No campus social event involving alcoholic beverages where alcohol is consumed as part of a competition, such as drinking games or chugging contests is allowed.

C. Promotion of Alcohol

1. The university does not allow advertising in its public spaces that directly promotes the use of alcohol or tobacco. This applies to events and activities directly organized or sponsored by the university, as well as to events sponsored by others who may be leasing, renting, or using university facilities.

   a. Subject to administrative restrictions, events organized on licensed university premises may display the corporate names and logos of alcohol-related sponsors, as long as there is not a specific “call to action.”

   b. Advertising should focus on the purpose or theme of the event and not on the availability of alcohol in ways that imply drinking is the focus, such as a “beer blast,” “forty kegs,” or “all the beer you can drink.”
c. Promotional materials, including advertisements for college events sponsored or co-sponsored by student organizations, should not make reference to or include pictures of alcoholic beverages or the name of alcohol distributors.

D. Policy Violations

1. Any student, faculty member, staff member, volunteer, or visitor found to be in violation of local, state, and/or federal law, or who violate the university’s alcohol and other drug policies, are subject to university disciplinary procedures and/or referral to the appropriate authorities for legal prosecution. Campus disciplinary sanctions include, but are not limited to, written warnings, loss of privileges, probation, participation in an alcohol or other drug assistance or rehabilitation program, suspension, and/or dismissal.

Sanctions may also apply to registered student organizations and to off-campus conduct.

2. If alcohol violations occur, the following systems may be used:

   a. Students are subject to appropriate discipline by residence hall staff or by the Office of Student Judicial Affairs, as outlined in the Code of Student Conduct.

   b. Faculty may be disciplined under all university rules and policies including Faculty Rule 3335-5-04.

   c. Staff are subject to appropriate disciplinary actions described in Office of Human Resources policies.

3. Alcohol policy violations can be reported via the university anonymous tip line.

MTC

The Marion Technical College Regulations and Codes states: Use, possession, or distribution of illegal drugs or alcohol on college premises, college-related premises, or at a college function is prohibited, except as authorized by law and college policies.

The College prohibits the illegal use of alcohol and complies fully with federal, state and local regulations regarding the sale, possession, and consumption of alcoholic beverages. All members of the Marion Campus community are held responsible for their behavior and for respecting the rights of others.

The MTC Student Services Office makes information regarding alcohol awareness available to students, including videos, films, guest lectures, and literature. Referral information is also provided to individuals as needed.

Drug-Free Policy

OSUM and Delaware Center

Regulations Governing Illicit Drugs

The unlawful manufacture, possession, use or distribution of illicit drugs or controlled substances on university property or as part of university activities is strictly prohibited. The Ohio State University expects students, faculty, staff, volunteers, and campus visitors to abide by all applicable local, state, and federal laws regarding illicit drugs and controlled substances.
Legal Requirements

Under local, state, and federal laws, it is a crime to do any of the following. For more information, see www.com.ohio.gov/liqr/ and http://www.justice.gov/dea/agency/penalties.htm.

A. Underage Drinking
1. Purchase, order, pay for, or share the cost of alcohol if you are under 21.
2. Possess alcohol if you are under 21.
3. Consume alcohol if you are under 21, unless it is provided by and consumed in the presence of your parent, legal guardian, or adult spouse.
4. Sell alcohol to, buy alcohol for, or furnish alcohol to anyone under 21, even if you are the parent, legal guardian, or adult spouse in your own home, apartment, or residence hall room.
5. Allow anyone under 21 who possess or consumes alcohol to remain in your home, apartment, or residence hall room, or in other property that you own or occupy.

B. False Identification
1. Show or give false information about your name, age, or other identification to purchase or obtain alcohol if you are under 21.
2. Provide false information about the name, age or other identification of another person under 21 to purchase or obtain alcohol for that person.

C. Open Containers
1. Have an open container of alcohol in your possession in any unlicensed public place.
2. Have an open container of alcohol in your possession while driving or riding in or on a motor vehicle.
3. Have an open container of alcohol in your possession while in or on a motor vehicle that is parked in or on a highway, street, or other place open to the public for parking.
4. Open containers are not allowed at any OSU tailgating events.

D. Transportation
1. If you are under 21, you are considered to be driving under the influence if your blood alcohol level is .02 or higher and 0.08 at age 21. Refusing an alcohol test results in an immediate administrative license suspension.
2. Consume alcohol while in a motor vehicle.
3. Drive while under the influence of alcohol.
4. Be in physical control of a vehicle while drinking or under the influence of alcohol.

E. Disorderly Conduct
1. Engage in conduct that offends, inconveniences, annoys, or alarms others or that poses a risk of physical harm to yourself, to others, or to property while you are voluntarily intoxicated.

F. Alcohol Sales
Hold an event where alcohol is sold, or an event where alcohol is provided without charge but there is an entrance fee, cover charge, or other fee, without an appropriate permit. Information on how to obtain a temporary liquor permit is available from the Ohio Division of Liquor Control by phone at 614-644-2431 and on the web at http://www.com.ohio.gov/liqr/. You must also have permission to serve alcohol on campus from http://legal.osu.edu/legaltopics.php.

G. Illicit Drugs
1. Selling or offering to sell any controlled substance, or preparing or packaging any controlled substance for sale.
2. Distributing any controlled substance.
3. Knowingly obtaining, possessing, or using a controlled substance.

H. State of Ohio Alcohol and Drug Law Criminal Sanctions

1. Underage Drinking: Ohio Revised Code (O.R.C.) 4301.63 provides that no person under the age of 21 shall purchase beer or intoxicating liquor. **Penalty for a violation:** A fine of not less than $25 but not more than $100 may be imposed. The court may order that the fine be paid by the performance of public work at a reasonable hourly rate established by the court, and may specify the designated time in which the public work shall be completed.

2. False identification used to purchase alcohol for someone under 21: O.R.C. Section 4301.633 provides that no person shall knowingly furnish any false information as to the name, age, or other identification of any person under 21 years of age for the purpose of obtaining or with the intent to obtain, beer or intoxicating liquor for a person under 21 years of age, by purchase, or as a gift. **Penalty for a violation:** Violation of O.R.C. section 4301.633 is a misdemeanor of the first degree. The maximum penalty is imprisonment for not more than 6 months and a fine not more than $1,000.

3. False identification used to purchase alcohol by someone under 21: O.R.C. Section 4301.634 provides that no person under the age of twenty-one years shall knowingly show or give false information concerning the person's name, age, or other identification for the purpose of purchasing or otherwise obtaining beer or intoxicating liquor in any place in this state where beer or intoxicating liquor is sold under a permit issued by the division of liquor control or sold by the division. **Penalty for violation:** Violation of O.R.C. Section 4301.634 is a misdemeanor of the first degree, punishable by up to 6 months imprisonment and fines up to $1,000. If a false or altered state identification card was used in commission of a violation of O.R.C. Section 4301.634, the punishment is a first degree misdemeanor with a fine of at least $250 to $1,000 and up to six months imprisonment.

4. Open container in a motor vehicle: O.R.C. Section 4301.64 prohibits the consumption of beer or intoxicating liquor in a motor vehicle. **Penalty for violation:** A violation of O.R.C. Section 4301.64 is a misdemeanor of the fourth degree punishable by up to thirty days in jail and a fine up to $250.

5. Furnishing or selling alcohol to someone under 21: O.R.C. Section 4301.69(A) prohibits any person from selling or furnishing beer or intoxicating liquor to an person under 21 years of age, or buying it for any person under the age of 21. **Penalty for violation:** Violation of O.R.C. Section 4301.69(A) is a misdemeanor punishable by a fine of at least $500 but not more than $1,000, and in addition imprisoned for up to 6 months.

6. Underage purchase, possession or consumption of alcohol: O.R.C. Section 4301.69(E) provides that no underage person shall knowingly order, pay for, share the cost of, attempt to purchase, possess, or consume any beer or intoxicating liquor in any public or private place or knowingly be under the influence of any beer or intoxicating liquor unless he or she is accompanied by a parent, spouse, or legal guardian who is not an underage person, or unless the beer or intoxicating liquor is given for religious purposes or by a physician for medical purposes. **Penalty for violation:** A violation of O.R.C. Section 4301.69(E) is a misdemeanor of the first degree.
The maximum penalty is imprisonment for not more than 6 months and a fine up to $1,000.

7. **Driving while intoxicated:** O.R.C. Section 4511.19 prohibits any person from driving a motor vehicle while under the influence of alcohol or drugs. **Penalty for violation:** A violation of O.R.C. Section 4511.19 is a misdemeanor of the first degree, the maximum penalty for which is a jail term of up to 6 months and a fine up to $1,000. In addition, the court may impose additional fines, community rehabilitation or intervention programs, and suspend or revoke the offender’s driver’s license. Additional penalties exist for repeat offenders of O.R.C. Section 4511.19.

8. **Selling or distributing illicit drugs:** O.R.C. Section 2925.03 prohibits any person from selling or offering to sell any controlled substance, preparing or packaging any controlled substance for sale, or distributing any controlled substances. **Penalty for violation:** Anyone who violates this statute is guilty of drug trafficking. Violation of this statute is a felony, the level of which depends on the specific criteria set forth in Section 2925.03(C), including type and weight of drug. The minimum penalty for a fifth degree felony can include 6 to 12 months in jail and/or a fine up to $2,500. The maximum penalty for a first degree felony can include imprisonment up to 10 years and a fine up to $20,000.

9. **Possessing or using illicit drugs:** O.R.C. Section 2925.11 prohibits any person from knowingly obtaining, possessing, or using a controlled substance. **Penalty for violation:** Violation of this statute is drug abuse, which may be a misdemeanor or a felony depending on the specific criteria set forth in Section 2925.11(C), including type and weight of drug. The minimum penalty, a fourth degree misdemeanor, is punishable by imprisonment of up to 30 days and a fine up to $250. The maximum penalty, a first degree felony, is punishable by up to 10 years in prison and a fine up to $20,000.

This information is provided as a general summary of the major applicable laws. Laws frequently are amended and reinterpreted, and the application of law to specific situations generally requires an analysis of all of the facts and circumstances. This information should not be substituted for specific legal advice. If you are charged with a crime it is a good idea to seek advice of an attorney. Legal representation is not permitted for student judiciary processes. Updates to these laws are generally reflected on the websites mentioned here, but individuals are ultimately responsible for knowing the laws. This information should not be substituted for specific legal advice.

Federal Drug Laws
Federal law prohibits the trafficking and illegal possession of controlled substances as outlined in 21 United States Code, Sections 841 and 844. Depending on the amount possessed, first offense maximum penalties for trafficking marijuana range from five years’ imprisonment with a $250,000, fine to imprisonment for life with a $4
million fine for an individual, and from five years’ imprisonment with a $1 million fine to imprisonment for life with a $20 million fine for more than one offender. Also depending on the amount possessed, first offense maximum penalties for trafficking Class I and Class II controlled substances (methamphetamine, heroin, cocaine, cocaine base, PCP, LSD, fentanyl analogue) range from five years’ imprisonment with a $2 million fine to imprisonment for life and a $4 million fine for an individual, and from five years’ imprisonment with a $5 million fine to imprisonment for life and a $10 million fine for more than one offender. First offense penalties for simple possession, 21 USCS §844, range from at most one years’ imprisonment or at least a $1,000, fine, or both; to at most 20 years’ imprisonment and at least a $1,000, fine. For the most current and complete information regarding Federal penalties for drug trafficking, visit the U.S. Drug Enforcement Administration’s website at: http://www.justice.gov/dea/agency/penalties.htm.

Prevention and Assistance

Alcohol and other drugs affect the health and safety of students, faculty, staff, volunteers, and campus visitors, and are very costly in relationship to campus crime and interference with the learning environment. The Ohio State University Marion is committed to providing a safe, healthy learning community.

Health Effects of Alcohol

Alcohol is a central nervous system depressant that is rapidly absorbed from the stomach and small intestine into the bloodstream. A standard drink equals 0.6 ounces of pure ethanol, or 12 ounces of beer; 8 ounces of malt liquor; 5 ounces of wine; or 1.5 ounces (a "shot") of 80-proof distilled spirits or liquor (e.g., gin, rum, vodka, or whiskey).

Risks and Possible Health Effects

Intoxication:
Intoxication can impair brain function and motor skills. Intoxication increases the risk of death from automobile crashes, the leading cause of death of college-aged people.

Heavy drinking (Men: More than 4 drinks any day or more than 14 drinks per week; Women: More than 3 drinks on any day or more than 7 drinks per week):
Heavy drinkers have a greater risk of liver disease, heart disease, sleep disorders, depression, stroke, bleeding from the stomach, sexually transmitted infections from unsafe sex, and several types of cancer (liver, mouth, throat, larynx and esophagus). They may have problems managing diabetes, high blood pressure, and other conditions.

Injuries:
Drinking too much increases your chances of being injured or even killed. Alcohol is a factor, for example, in about 60% of fatal burn injuries, drownings, and homicides; 50% of severe
trauma injuries and sexual assaults; and 40% of fatal motor vehicle crashes, suicides, and fatal falls.

**Birth defects:**
Drinking during pregnancy can cause brain damage and other serious problems in the baby. Because it is not yet known whether any amount of alcohol is safe for a developing baby, women who are pregnant or may become pregnant should not drink.

**Alcohol use disorders:**
Alcoholism or alcohol dependence is a diagnosable disease characterized by a strong craving for alcohol, and/or continued use despite harm or personal injury. Alcohol abuse, which can lead to alcoholism, is a pattern of drinking that results in harm to one's health, interpersonal relationships, or ability to work.

_Sources: National Institute on Alcohol Abuse and Alcoholism and National Institute on Drug Abuse_

**Health Effects of Commonly Abused Drugs (i.e. illegal or not used as prescribed)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Name</th>
<th>Possible Health Effects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannabinoids</td>
<td>Hashish</td>
<td>Cauph; frequent respiratory infections; impaired memory and learning; increased heart rate; anxiety; panic attacks; tolerance; addiction</td>
</tr>
<tr>
<td></td>
<td>Marijuana</td>
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<tr>
<td>Depressants</td>
<td>Barbiturates (Phenobarbital)</td>
<td>Fatigue; confusion; impaired coordination, memory, judgment; addiction; respiratory depression and arrest; death For Barbiturates—depression; unusual excitement; fever; irritability; poor judgment; slurred speech; dizziness; life-threatening withdrawal For benzodiazepines-dizziness For flunitrazepam—visual and gastrointestinal disturbances; urinary retention; memory loss for the time under the</td>
</tr>
<tr>
<td></td>
<td>Benzodiazepines (Ativan, Valium)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Flunitrazepam (Rohypnol)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>GHB</td>
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<tr>
<td></td>
<td>Methaqualone (Quaalude)</td>
<td></td>
</tr>
<tr>
<td>Dissociative Anesthetics</td>
<td>Drug</td>
<td>Effects</td>
</tr>
<tr>
<td>--------------------------</td>
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<td>-------------------------------------------------------------------------</td>
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<tr>
<td></td>
<td>Ketamine</td>
<td>Memory loss; numbness; nausea/vomiting</td>
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<tr>
<td></td>
<td>PCP and analogs</td>
<td>For ketamine—at high doses; delirium; depression; respiratory depression and arrest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For PCP and analogs—possible decrease in blood pressure and heart rate; panic; aggression; violence/loss of appetite; depression</td>
</tr>
<tr>
<td>Hallucinogens</td>
<td>LSD</td>
<td>Altered states of perception and feeling: nausea; persisting perception disorder (flashbacks)</td>
</tr>
<tr>
<td></td>
<td>Mescaline</td>
<td>For LSD and mescaline—increased body temperature, heart rate, blood pressure; loss of appetite; sleeplessness; numbness; weakness; tremors</td>
</tr>
<tr>
<td></td>
<td>Psilocybin</td>
<td>For LSD-persistent mental disorders</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For psilocybin-nervousness, paranoia</td>
</tr>
<tr>
<td>Opioids and Morphine Derivatives</td>
<td>Codeine (Robitussin A-C, Tylenol with Codeine)</td>
<td>Nausea; constipation; confusion; sedation; respiratory depression and arrest; tolerance; addiction; unconsciousness; coma; death</td>
</tr>
<tr>
<td></td>
<td>Fentanyl (Duragesic)</td>
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<tr>
<td></td>
<td>Heroin</td>
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<tr>
<td></td>
<td>Morphine</td>
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<tr>
<td></td>
<td>Opium</td>
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<tr>
<td></td>
<td>Oxycodone HCL</td>
<td></td>
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<tr>
<td>(Oxycontin) Hydrocodone Bitartrate Acetaminophen (Vicodin)</td>
<td>sedation, and respiratory depression than morphine For heroin—staggering gait</td>
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</tr>
<tr>
<td>Stimulants</td>
<td>Amphetamine Cocaine MDMA Methamphetamine Methylphenidate (Ritalin) Nicotine</td>
<td>Rapid or irregular heart beat; reduced appetite; weight loss; heart failure; nervousness; insomnia For amphetamine—rapid breathing/tremor; loss of coordination; irritability; anxiousness, restlessness; delirium; panic, paranoia; impulsive behavior; aggressiveness; tolerance; addiction; psychosis For cocaine—increased temperature/chest pain; respiratory failure; nausea; abdominal pain; strokes; seizures; headaches; malnutrition; panic attacks For MDMA—mild hallucinogenic effects; increased tactile sensitivity; empathic feelings/impaired memory and learning; hyperthermia; cardiac toxicity; renal failure; liver toxicity For methamphetamine—aggression; violence; psychotic behavior/memory loss; cardiac and neurological damage; impaired memory and learning; tolerance; addiction For nicotine—additional</td>
</tr>
</tbody>
</table>
### Effects of Tobacco Exposure

- Adverse pregnancy outcomes
- Chronic lung disease
- Cardiovascular disease
- Stroke
- Cancer
- Tolerance
- Addiction

### Other Compounds

<table>
<thead>
<tr>
<th>Compound</th>
<th>Effects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anabolic steroids (Anadrol)</td>
<td>Hypertension; blood clotting and cholesterol changes; liver cysts and cancer; kidney cancer; hostility and aggression; acne; in adolescents - premature stoppage of growth; in males - prostate cancer; reduced sperm production; shrunken testicles; breast enlargement; in females - menstrual irregularities; development of beard and other masculine characteristics</td>
</tr>
<tr>
<td>Dextromethorphan (Found in some cough and cold medications)</td>
<td>Memory loss; numbness; nausea/vomiting</td>
</tr>
<tr>
<td>Inhalants (Solvents, gases, nitrites)</td>
<td>Unconsciousness; cramps; weight loss; muscle weakness; depression; memory impairment; damage to cardiovascular and nervous systems; sudden death</td>
</tr>
</tbody>
</table>


**Education and Treatment Resources**

All faculty, staff and students are encouraged to seek help early in the discovery of a problem with alcohol and/or other drugs, and to learn how to assist others with problems related to substance abuse.

The earlier assistance is obtained, the less likely there will be serious, negative consequences resulting from an alcohol or other drug problem. Persons seeking assistance for a substance
abuse problem will not be sanctioned by the university as a result of seeking such assistance. The following are some resources on campus and in the community for confidential assistance.

**Contacts (for Columbus campus)**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Office</th>
<th>Telephone</th>
<th>E-mail/URL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Clarification</td>
<td>Student Wellness</td>
<td>614-292-4527</td>
<td>swc.osu.edu</td>
</tr>
<tr>
<td></td>
<td>Drug Free Workplace Policy</td>
<td></td>
<td><a href="http://hr.osu.edu/policy/policy730.pdf">http://hr.osu.edu/policy/policy730.pdf</a></td>
</tr>
<tr>
<td>Code of Student Conduct</td>
<td>Student Judicial Affairs</td>
<td>614-292-0748</td>
<td>sj.a.osu.edu/</td>
</tr>
<tr>
<td>Individual and group counseling/assessment</td>
<td>Counseling and Consultation</td>
<td>614-292-5766/5726</td>
<td>ccs ohio-state.edu/</td>
</tr>
<tr>
<td>for alcohol and other drug issues for</td>
<td>Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>students only</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessment, referrals, educational</td>
<td>Student Wellness</td>
<td>614-292-4527</td>
<td>swc.osu.edu/</td>
</tr>
<tr>
<td>materials, and general information</td>
<td>Center</td>
<td></td>
<td></td>
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<tr>
<td>Individual counseling/assessment</td>
<td>University Faculty and Staff</td>
<td>614-293-2442</td>
<td>osuhealthplan.com/UFSAP/</td>
</tr>
<tr>
<td>for alcohol and other drug issues for faculty</td>
<td>Assistance Program</td>
<td></td>
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<tr>
<td>and staff only</td>
<td></td>
<td></td>
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<tr>
<td>Individual support</td>
<td>Alcoholic Anonymous</td>
<td>614-292-4527</td>
<td>aa.org/</td>
</tr>
<tr>
<td></td>
<td></td>
<td>614-253-8501</td>
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</tbody>
</table>

**Off Campus Resources (for Columbus Campus)**

<p>| Support for someone who grows up with an    | Adult Children of Alcoholics  | 614-253-2701     | adultchildren.org/                        |
| alcoholic parent and for families and friends| (ACOA) and AL-ANON           |                  | al-anon.alateen.org/                      |
| of alcoholics                                |                               |                  |                                           |
| Intensive outpatient &amp; transitional housing  | Amethyst, Inc.                | 614-242-1284     | amethyst-inc.org/                         |
| for women &amp; children                         |                               |                  |                                           |
| Support for those who seek recovery          | Cocaine Anonymous (CA)        | 614-251-1122     | ca.org/                                   |</p>
<table>
<thead>
<tr>
<th>Service Description</th>
<th>Provider</th>
<th>Phone Number</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-step program for recovering drug addicts</td>
<td>Narcotics Anonymous (NA)</td>
<td>614-252-1700</td>
<td>na.org/</td>
</tr>
<tr>
<td>Adult inpatient and outpatient programs including highly specialized treatment</td>
<td>Talbot Recovery Services</td>
<td>614-257-3760</td>
<td></td>
</tr>
<tr>
<td>tracks, and outpatient program for adolescents dealing with addictions</td>
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<tr>
<td>Addiction recovery services, from a holistic behavioral healthcare perspective,</td>
<td>Maryhaven</td>
<td>614-445-8131</td>
<td>maryhaven.com/home.asp</td>
</tr>
<tr>
<td>to individuals and families regardless of ability to pay and to return to our</td>
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<td></td>
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<tr>
<td>community recovering men, women, and children</td>
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</tr>
<tr>
<td>Intensive outpatient assessment, counseling, groups, medical services, and</td>
<td>Parkside Recovery Services (The</td>
<td>614-471-2552</td>
<td>thewoodsatparkside.com/</td>
</tr>
<tr>
<td>medication in association with addictions including special programs for</td>
<td>Woods at Parkside)</td>
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<tr>
<td>adolescents and OVI offenders</td>
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</tbody>
</table>

**Hotlines**

- Alcoholics Anonymous: 614-253-8501
- Al-Anon/Al-Teen: 614-253-2701
- Choices for Victims of Domestic Violence: 614-224-4664
Parental Notification Guidelines for Alcohol and Controlled Substance Violations

These guidelines have been developed in response to the Higher Education Amendments of 1998. These amendments created an exception to the Family Educational Rights and Privacy Act (FERPA), thus enabling universities to notify parents or legal guardians, under certain circumstances, of a student’s use or possession of alcohol or a controlled substance while under the age of twenty-one. This change supports the practice of The Ohio State University of establishing a collaborative partnership with parents and actively involving them, when appropriate, in addressing student behavior as it relates to alcohol and drugs.

Notification of parents is done when the university believes it will help the student. When practicable, conversations normally are held with the student before contact is made with parents, in an effort to determine whether such contact is the best course of action. Generally, the university contacts parents in an effort to provide support for student’s physical health and safety, academic success, and personal development. Factors that are considered when deciding to contact parents may include, but are not limited to:

- A situation in which a student has received medical attention
- The occurrence of an arrest and consequent criminal charges
- A major disruption to the university’s educational mission
- Substantial harm caused to other students
- Significant property damage

Contacts are made, if possible, by a personal appointment with parents or by phone. Written communication is used only when other attempts to contact parents have failed. The goal is to develop a partnership between the university and the parents for the good of the student. Parent contacts are not to be viewed as a “disciplinary sanction”, but rather as a positive engagement of the broadest possible resources to help a student succeed in his/her educational endeavor. Parents are encouraged to discuss the situation with their son or daughter. Questions or concerns regarding these guidelines should be directed to Marion Campus Public Safety, 1465 Mount Vernon Avenue, Morrill Hall – Room 140, Marion, Ohio, 43302, 740-725-6300; or OSUM Student Affairs, 1461 Mount Vernon Avenue, Maynard Hall – Room 100, Marion, Ohio, 740-725-6111.
Alcohol: Zero-One-Three
Reduce your risk for experiencing alcohol-related impairment problems. Set guidelines for the use and non-use of alcohol and stick to them. Zero-One-Three can be a helpful tool in developing a clearer idea of what is "responsible drinking."

The Zero-One-Three concept was developed by the Enjoy Michigan Safely Coalition and funded by the Michigan Office of Highway Safety Planning. Zero, One, and Three are easy numbers to remember. They represent alcohol consumption norms that should be promoted. Each number stands for a component of the concept.

Zero = Zero alcohol
It’s OK not to drink, especially if you’re under 21, driving, chemically dependent, or pregnant. Alcohol is a drug, and tens of millions of adults choose to live a drug-free, and, therefore, alcohol-free lifestyle. It is a choice made by approximately 30 percent of the adult population.

Situations where zero is a wise choice:

• People who are not of legal age
• Women who are pregnant or think they may be pregnant
• People who suffer from alcoholism or other chemical dependencies
• People from homes where alcoholism or abusive consumption is present
• People who do not like the physiological or psychological effects of alcohol
• People who are trying to cut down on empty calories
• People who prefer the taste of non-alcoholic beverages
• Diabetics and/or People on certain medications

One = One drink per hour
One drink is defined as one 12-ounce can of beer OR one glass of wine OR one shot of liquor (a mixed drink). If a person is having more than one drink per hour, he/she is out of bounds and is exceeding the recommended consumption pace. Because of the rate by which alcohol is metabolized in the body, more than one drink per hour will/can cause a person to test as legally under the influence of alcohol. By keeping the pace to one drink per hour, the body’s alcohol metabolism capacity will likely not be surpassed by alcohol intake. This will help keep blood alcohol concentration within safer limits. Remember, the legal blood alcohol concentration limit is .08 for driving in Ohio. If under 21, it is a violation if the concentration of alcohol is .02 or greater.

Three = No more than three drinks per day, and never daily.
Three represents the maximum number of drinks a person should ever have in a single day. It does not mean three at each of six pubs. Also, remember these three drinks are not to be consumed at a faster pace than one per hour. Some people will quickly point out the existence of individual differences (body weight, etc.) as they relate to these guidelines. It is important to note, however, individual differences also exist for blood cholesterol levels, exercise prescriptions, and all other quantified health norms. The standard of Zero-One-Three is one that is acceptable for most people.
MTC
It is the policy of Marion Technical College (MTC) to maintain a workplace that is free from the effects of drug, alcohol, and substance abuse. Employees who appear to be impaired by any such use of alcohol or drugs will be removed from the campus.

This policy is adopted by the College in recognition of the fact that alcohol, drugs, and substance abuse by MTC employees can adversely affect all aspects of its operations. The goals of this policy are to ensure a safe, productive environment to safeguard College property, to protect the health and safety of employees and the general public, to promote positive relationships between the College and its customers, and to set a positive example within the community.

The Federal anti-Drug Abuse Act requires MTC to establish drug-free awareness programs and procedures.

Prohibited Activity
The unlawful manufacture, use, sale, transfer, distribution, dispensation, or possession of alcohol, inhalants, drugs, or controlled substances by any faculty or staff member is prohibited on campus. MTC strictly prohibits any employee on campus under the influence of alcohol, inhalants, drugs, or controlled substances.

“Under the influence” is defined as being unable to perform work in a safe and productive manner; being in physical or mental condition which creates a risk to the safety and well-being of the employee, co-workers, the public, or MTC property.

Any employee found in violation of this policy will be subject to discipline, including termination from employment.

Awareness Programs
The President’s Office publishes and distributes annually a “Drug-Free Information” brochure to faculty/staff.

Drug abuse videotapes are available in the Student Resource Center for review by any person on campus.

The Office of Student Services publishes a listing of “Area Agencies for Personal Counseling and Alcohol/Drug Related Concerns.”

Notification of Supervisor
Anyone taking or using an inhalant, drug, or other medication, whether or not prescribed by the employee’s physician for a medical condition, which is known or advertised as possibly affecting or impairing judgment, coordination or other senses, or which may adversely affect ability to perform work in a safe and productive manner, must notify his or her supervisor or Human Resource Director prior to starting work. The supervisor or Human Resource Director will decide if the employee can remain at work or what work restrictions, if any, are deemed necessary.
Employees who are experiencing work-related problems resulting from drug, narcotic, or alcohol abuse or dependency may request, or be required to seek, counseling help. College required counseling or referral is to be kept confidential and is to have no influence on performance appraisals. Job performance alone, not the fact that an employee seeks counseling, is to be the basis of all performance appraisals.

Employee Compliance
All employees will have access to this policy on the College Intranet or will be provided a copy. As a condition of employment, all employees must comply with this policy. Any employee convicted under any criminal drug statute for a violation occurring on campus must notify the area vice president or Human Resource Director within five (5) working days and may be required to complete a drug abuse assistance or rehabilitation program as a condition for continued attendance or continued employment. The Human Resource Director (or Area Vice President) will notify all appropriate federal agencies when an MTC employee is convicted of a drug offense that is connected in any way to the College.

Contractors and Visitors
MTC strictly prohibits any visitor or contractor from being on campus or worksites while under the influence of alcohol, drugs, or controlled substances.

The preceding policy statements within this section (MTC Drug-Free Policy) apply to MTC faculty, staff, contractors and visitors, while statements below are specific to students.

Students
MTC regulations governing alcohol and drugs can be found in the student handbook – page 56; also found at the following link: http://www.mtc.edu/DownloadableForms/StudHdbk.pdf. In addition to other regulations and codes listed, the student handbook lists the procedures for disciplinary action, appeals, sanctions and the full grievance/complaint process. The regulation posted below comes directly from the MTC student handbook:

Use, possession, or distribution of illegal drugs or alcohol on college premises, college-related premises, or at a college function, except as authorized by law and college policy, is prohibited.

Counseling Services

OSUM and Delaware Center
Students attending OSUM and Delaware Center have access to counseling services through numerous venues. OSUM students are entitled to up to ten free sessions through Counseling and Consultation Services. Students can speak with a counselor about issues causing academic, personal, and/or emotional distress; and explore ways to understand and alleviate concerns/issues. Students can contact below resources directly, or contact an academic advisor; or Student Affairs Director for assistance. Appointments that accommodate student schedules can be made with either of the following:
Counseling & Consultation Services
The Ohio State University
Younkin Success Center – Fourth Floor
1640 Neil Avenue
Columbus, OH 43201
(614) 292-5766

Student Assistance Program
Daniel Ward Counseling Group
264 South Main Street
Marion, OH 43302
(740) 387-2027

MTC
Personal counseling is available to MTC students on a regular and/or emergency basis. Local health care agencies are available with counseling services for personal problems that may interfere with academic progress. Marion Area Counseling can be reached at 740-387-5210. The Marion area Help Line (CARE LINE) can be reached by calling 740-383-2273 (CARE). MTC also employs a licensed counselor, available through the Student Resource Center. More information on student counseling services offered to MTC students can be obtained by visiting the Student Resource Center (SRC) in the Technical Education Center, Room 183, or by calling 740-389-4636 (extension 200).

Weapons Policy

OSUM and Delaware Center
As part of the OSU Workplace and Family and Relationship Violence Policy [7.05]:

The Ohio State University is committed to providing faculty, staff, and students with an environment that is safe, secure and free from threats, intimidation and violence. This includes providing a supportive workplace in which employees can discuss workplace and family and relationship violence occurring in their lives and seek assistance with those concerns. Our goal is to provide a workplace in which violence of any kind is neither tolerated nor excused.

To promote an atmosphere that encourages learning and productive employment, quick responsive action will be taken if violence or the threat of violence arises.

Part of the above-listed policy [7.05] establishes that possession of deadly weapons on University property is conduct or behavior that will not be tolerated. Within the policy, “Deadly Weapon” is defined as any instrument, device or thing capable of inflicting death, and designed or specially adapted for use as a weapon, or possessed, carried or used as a weapon including, but not limited to, a firearm (including unloaded, inoperable or sawed off firearms, starter pistols, zip guns, etc.), knife, club, brass knuckles, martial arts weapon, or stun gun. Prohibited items shall not be stored in personal vehicles parked on state-owned and/or leased property.

Students who are not employees are covered by the Code of Student Conduct, which can be found at the following link: http://studentaffairs.osu.edu/pdfs/csc_12-31-07.pdf. Under the “Prohibited Conduct” section; Dangerous Weapons or Devices:
Use, storage, or possession of dangerous weapons or devices including, but not limited to, firearms, ammunition, or fireworks unless authorized by an appropriate university official or permitted by a university policy, even if otherwise permitted by law, is prohibited.

**MTC**
The MTC College Regulations and Codes states that possession or keeping of firearms, weapons, or dangerous devices of any description in any area of the college premises or at a college-related activity unless authorized by an appropriate college official or permitted by college policy is prohibited.

**Report Availability**
copies of this annual report may be printed in PDF format from the Marion Campus Public Safety web page; [http://www.marion.ohio-state.edu/police/clery.html](http://www.marion.ohio-state.edu/police/clery.html) or requested from the Marion Campus Public Safety Office.

Marion Campus Public Safety
Morrill Hall – Room 140
1465 Mount Vernon Ave.
Marion, Ohio 43302
740-725-6300

**Crime Statistics**
The United States Department of Education has established the following definitions under the Campus Security Act:

**On Campus** – Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified above that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes.

**Non-Campus** – Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property** – All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for the data collection and this report, does not include businesses or private residences adjacent to the campus.
Footnotes:
A. Public Property statistics include police reports taken from the City of Marion Police Department, Marion County Sheriff’s Office, Delaware County Sheriff’s Office and State Highway Patrol, adjacent to the Marion Campus properties. Statistics in this field are representative of the numbers made available to Marion Campus Public Safety authorities at the time of this report. Every effort has been made to comply with the definitions contained in the Handbook for Campus Crime Reporting; however Public Property statistics provided by the aforementioned agencies are not independently verified by the Marion Campus Public Safety Office and may include reports of crimes that occurred in private residences or businesses or in other “non-campus” locations, including the Delaware Center location.

B. Residence Halls are not present on the Marion Campus (including the Delaware Center) and have therefore been omitted from this report. The residence hall portion of the Clery Report is to include offenses that took place in any of the above-described properties, but within a residence hall.

C. Delaware Center statistics are obtained by request from the Delaware County Sheriff’s Office, Records Department; and are included in the “non-campus” section of the below statistics.

There were no reportable hate crimes for the years 2007 – 2009.

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<th>OFFENSE</th>
<th>ON CAMPUS</th>
<th>NONCAMPUS</th>
<th>PUBLIC PROPERTY</th>
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Marion and surrounding counties:
Marion Campus Map:

1. Morrill Hall – MR (Location of Marion Campus Public Safety Office – Room 140)
2. Technical Education Building – TEC (MTC Administration)
3. Library/Classroom Building – LC
4. Alber Student Center – SD
5. Maynard Hall – MY (OSUM Administration and formerly student services building)
6. Maintenance/Receiving Facility – M/S/R or R
7. Prairie Nature Center
8. Center for Workforce Development – CWD (MTC leased space)
9. MTC Telecommunications Pole Farm

This map is for general illustrative purposes only and does not depict boundaries for crime report statistics